



**GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE**  
7, Mayurbhanj Road, Kolkata-700023

# Placed Student List



Passed out year: 2019



Department: English  
Name of the student: Rajrupa Mukherjee  
Year of passed out: 2019



## NARASINHA DUTT COLLEGE

129, Belilious Road, Howrah – 711 101.

(Having 'B+' Grade in Accreditation by NAAC)

Ref. No.- NDC/PG/24/002

Date: 29/01/2024

### To Whom It May Concern

This is to certify that Ms. Rajrupa Mukherjee, Guest faculty in the Post Graduate Department of English of this college has been teaching in the M.A. course from 28<sup>th</sup> November, 2022 till date .

I wish her success in life.

**H.O.D**

**Dept. of English**

*Subhasis Chattopadhyay*

**Dr. Subhasis Chattopadhyay**

Head, Department of PG English  
Narasinha Dutt College  
Howrah

**Principal**

*Dr. Soma Bandyopadhyay*  
29/1/24

**Dr. Soma Bandyopadhyay**

Narasinha Dutt College  
Howrah

Phone: (033)-2643-8049

Website: <http://www.narasinhaduttcollege.edu.in>

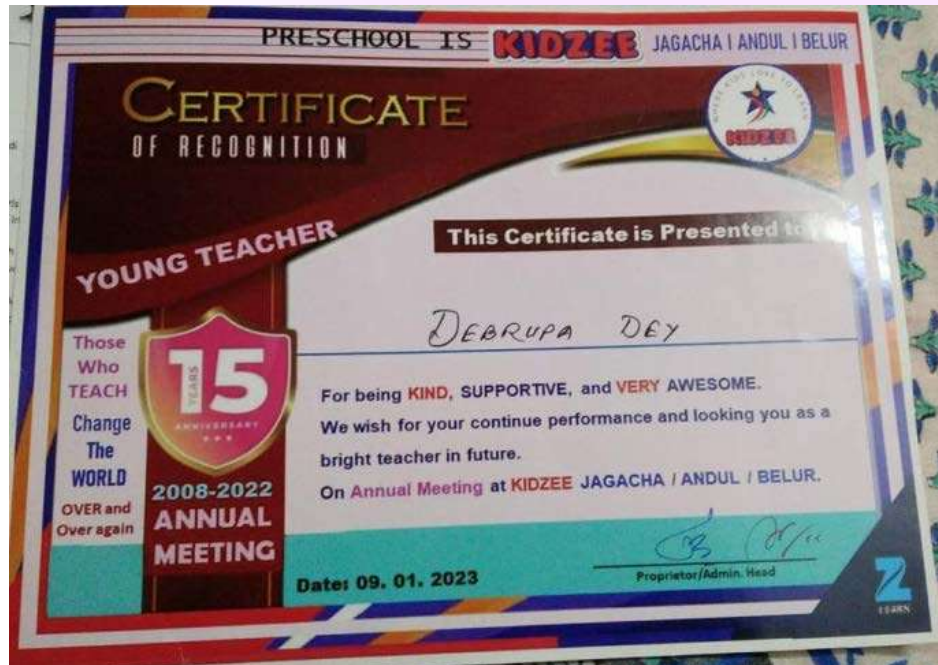
Fax: (033)-2643-4239

Email: [info@narasinhaduttcollege.edu.in](mailto:info@narasinhaduttcollege.edu.in)

Department: Geography  
Name of the student: Subhrita Sengupta  
Year of passed out: 2019



Department: Geography  
Name of the student: Debrupa Dey  
Year of passed out: 2019



Passed out year: 2020





Department: Urdu  
 Name of the student: Sajda Parveen  
 Year of passed out: 2020



Emp Temp Code : 3312953887

**Annexure I**  
**Compensation Details**

Employee Name:	Sajda Parveen
Designation:	Customer Service Associate- Voice
Grade:	Grade I
Date Of Joining:	May 29, 2021
City:	Kolkata
<b>Pay Components</b>	<b>Amount in Indian (INR)</b>
Basic Pay	6,304.00
Housing Rent Allowance (HRA)	₹ 3,782.00
Transport Allowance	0.00
Flexible Benefit Plan	0.00
<b>Gross Fixed Salary (1)</b>	<b>10,611.00</b>
Provident Fund (Employee) (2)	756.00
ESIC (Employee) (3)	80.00
<b>Net Take Home [1-(2+3)]</b>	<b>9,775.00</b>
Provident Fund (Employer) (4)	756.00
ESIC (Employer) (5)	345.00
<b>Gratuity* (6)</b>	<b>303.00</b>
<b>Total Fixed Cost (1+4+5+6)</b>	<b>12,015.00</b>
<b>Annual Fixed CTC</b>	<b>144,180.00</b>
<b>Annual Performance Pay**</b>	<b>0 % of Annual Fixed CTC</b>
<b>Annual Performance Linked Incentive (PLI)</b>	<b>0.00</b>
For Teleperformance Global Services Private Limited,	
 <b>Preeti Gahwney</b> Vice President- Recruitment	
*Gratuity shall be payable as per "The Payment of Gratuity Act". **Performance Pay will be payable subject to assessed performance achievement level, the pay-out criteria and the frequency, as per the "Performance Pay policy/ note." #Statutory Bonus is paid monthly as per "The Payment of Bonus Act".	

- All Reimbursements will be paid as per prevailing Income Tax rules and company policies in effect
- The above compensation will be subject to Income Tax regulations in force from time to time.
- The above compensation is subject to deduction towards Medi-claim Insurance, transport, if/ as applicable and any other statutory deduction/contribution including Professional Tax, labour
- Any Incentive payable, as part of the compensation structure or otherwise, shall have a "Minimum Attendance Threshold/Performance" as qualifying criteria for such payout.

Employee Signature	_____
Employee Name	Sajda Parveen

Department: Sociology  
Name of the student: Rashmita Adhikari  
Year of passed out: 2020



25/10/2023

Rashmita Adhikari  
Lower Bong Busty,  
Bong Khasmahal,  
Kalimpong.

**Subject: Certificate of Change in Designation**

Consequent to the decision taken by our HR Team and Management in its meeting held on 20/06/2022 and subsequent to our discussion with you about the same, we're revising your designation to **Head of Faculty ( IELTS / PTE )** with effect from **01/11/2023**.

All the other terms and conditions of your employment will remain the same.

Congratulations on the new position! We are confident you will make best use of this change offered to you and contribute substantially to the success of our organisation as you have done in the past to fully justify the confidence we have placed in you.

VIHAAN OVERSEAS PRIVATE LIMITED



Director  
Dipalkumar Chavelikar  
Date : 25/10/2023





Rashmita Adhikari  
Date : 25/10/23





Passed out year: 2021



Department: Chemistry  
Name of the student: Aqsa Ashraf  
Year of passed out: 2021



ITC Limited  
FOODS DIVISION  
No. 18, Banaswadi Main Road,  
Maru/Seva Nagar,  
Bengaluru - 560 005, India  
Telephone : + 91 80 4609 1100 / 1200

03<sup>rd</sup> July 2023

**CERTIFICATE**

This is to certify that Ms. Aqsa Ashraf had undertaken internship at ITC Foods Division – ICML Uluberia from 20.02.2023 to 22.05.2023.

The project undertaken was on the following topic:

**Improving Granulation Consistency of Atta.**

Her performance during the internship was found to be good.

We wish her all the best in her future endeavors.

For ITC - Foods Division

  
Dev Awasthy  
Manager - HR



Department: Commerce  
Name of the student: Sana Parveen  
Year of passed out: 2021

**REGAAL  
RESOURCES**

✉ info@regaal.in 🌐 Regaal.in

EMP ID: K-131  
Dated: 11.07.2022

To,  
Sana Parveen,  
B/42/H/51 Ekbalpore Lane,  
Khidderpore  
Kolkata 700023

**Sub: Engagement of Management Trainee**

Dear Sana,

We are pleased to engage you as Management Trainee of Regaal Resources Limited for 21 (Twenty One) months with effect from 11<sup>th</sup> July, 2022 at a monthly stipend of Rs. 10,000/- (Rupees Ten Thousand Only) p.m. and your engagement will end after the completion of 21 months period i.e. on 11<sup>th</sup> March, 2024.

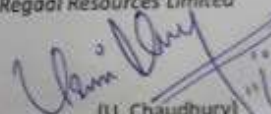
In case of discontinuation of training by your side, NOC will not be provided and the completion certificate will be withheld by the management of the Company.

Further, please note that the Company would not be responsible for making any other payment apart from monthly stipend.

Kindly acknowledge the receipt.

Sana Parveen  
11.07.2022.

For Regaal Resources Limited

  
(U. Chaudhury)  
Company Secretary  
11/07/22

Department: Commerce  
Name of the student: Zeba Khatoon  
Year of passed out: 2021

MS. ZEB KHATOON  
55/H/4, DR. SUDHIR BASU ROAD,  
KHIDDERPORE  
KOLKATA - 700023



A STAR ALLIANCE MEMBER 

Ref No. : HPO01/TCC-1401/FTC/2022/

Date: 14.07.2022

Sub: Fixed Term Engagement as Trainee Cabin Crew

Dear Ms. Zeba Khatoon,

***Congratulations and Welcome to Air India family!***

We are very pleased to offer you a Fixed Term Engagement Contract as Cabin Crew post successful completion of your training programme.

Please note that this offer of appointment is provisional subject to your being declared as "Medically Fit" in Pre-employment Medical Examination (PEME) to be done by AIClass-2 Medical Officer as per DGCA norms. Please ensure that you fulfill all the parameters of Medical Fitness, as prescribed by the DGCA. In case, you are declared "Unfit" in PEME, this offer of appointment will stand cancelled.

The terms and conditions during training would be as under: -

1. After completion of requisite formalities prior to contractual engagement, you will be required to undergo Ab-initio training at CTE, Mumbai. The period of training will be decided by Air India and can be extended at the discretion of the Management.
2. Your training may be terminated without notice at any time if your progress or conduct is not found satisfactory. On successful completion of training, you will be required to undertake observation and Check flights. You are required to maintain strict discipline, integrity, and good behavior during the course of your training. You will be governed by the Rules and Regulations of the Company including the Tata Code of Conduct.
3. After the successful completion of Observation and Check flights, you will be issued with a contract for 5 (five) years. This contract is further extendable subject to satisfactory performance, conduct, progress and requirement of the Company.
4. During the period of contract, you will be governed by the specific terms & conditions of contract as framed and amended by the Company from time to time.
5. Your contractual engagement will be subject to production of documents to prove that you are an Indian Citizen and fulfill the minimum requirements regarding educational qualification, age and experience etc. as laid down in the advertisement.
6. Please note that you will be required to make your own arrangement for reporting for training at CTE, Mumbai.

For initial 10 (ten) days of training, you may be provided with a shared accommodation in hostel (on full boarding) subject to the availability of rooms OR in hotel (On Bed & Breakfast & one Major Meal), as decided by Air India. During these 10 days, you will also be provided with an official to & fro transport for attending training.

On completion of 10 days period, you will however, be required to make your arrangements for accommodation and transport and you will not be entitled for any reimbursement from the Company in this regard.

Contd./-

एअर इंडिया लिमिटेड Air India Limited

रजिस्टर्ड कार्यालय : एअरलाइन्स हाउस, 113, गुरुद्वारा राकाभगंज रोड, नई दिल्ली-110001 EPABX : 23422000  
Regd. Office : Airlines House, 113, Gurudwara Rakabganj Road, New Delhi-110001. EPABX : 23422000  
वेबसाइट Website : www.airindia.in

Department: English  
Name of the student: Arka Das  
Year of passed out: 2021





Department: English  
Name of the student: Qazi Rubaiya Siddiqua  
Year of passed out: 2021



## UFP 2023-24: Admission Decision

1 message

Aromar Revl <ufp.admissions@ihs.ac.in>  
To: qazlrubaiya@gmail.com

Fri, 16 Jun 2023 at 17:00

Dear Rubaiya Siddiqua Qazi,

We are delighted to offer you a place in this year's IIHS Urban Fellows Programme. Your application stood out amongst the several hundred applications that we received. The Admissions Committee was impressed with your ideas, passion, and achievements. We hope that you will become part of an exceptional and diverse group of young scholars and practitioners engaged with the transformation of urban spaces in India. Congratulations!

This offer of admission is **provisional** pending the completion of the following requirements. These are listed below, please read them carefully.

*First*, please indicate your acceptance of this offer by replying to this e-mail as soon as possible, but no later than **26<sup>th</sup> June, 2023**. There is financial assistance available for all those with financial need. To apply for **financial assistance**, scholarship and stipend, please fill in the form [here](#). The Financial Assistance form will also require supporting documents. The Financial Assistance form and supporting documents must all be submitted on or before **26<sup>th</sup> June, 2023**.

*Second*, Decisions on financial aid and scholarships will be communicated to you on **7<sup>th</sup> July, 2023**, and you are required to confirm final acceptance of admission and financial aid via email by **14<sup>th</sup> July, 2023**.

*Third*, after this final confirmation, please complete and submit the **Acceptance Form** which may be accessed [here](#). This form must be completed by **28<sup>th</sup> July, 2023**.

*Fourth*, to confirm your place in the Fellowship you are required to pay the security deposit of INR 20,000 (Rupees Twenty Thousand only) on or before **28<sup>th</sup> July 2023**. Please note that there is an option to apply for a waiver of the Security Deposit as part of the Financial Assistance form.

Further information about other admission formalities, orientation, course syllabi and academic schedules will be mailed to you by the end of July.

If you have any questions regarding the Fellowship procedures, or if you'd like to speak with any of us about your decision, please do not hesitate to email us at [ufp.admissions@ihs.ac.in](mailto:ufp.admissions@ihs.ac.in).

Once again, congratulations, and we look forward to welcoming you at IIHS.

With Best Wishes,

Aromar Revl  
Director



INDIAN INSTITUTE FOR  
URBAN SETTLEMENTS

IIHS BANGALORE CITY CAMPUS : 197/36, 2nd Main Road, Sadashivanagar  
Bangalore 560 080. India. P: +91 80 6760 6666 | F: +91 80 2361 6814

IIHS CHENNAI : Floor 7A, Chaitanya Exotica, 24/51 Venkatnarayana Road, T Nagar,  
Chennai 600 017. India. T +91 44 6630 5900/6555 6590

IIHS DELHI : 803 Surya Kiran, 19 Kasturba Gandhi Marg, New Delhi 110 001. India.  
P: +91 11 4360 2798

IIHS MUMBAI : Flat No.2, Punima Building, Patel Compound, 20-C, Napsan Sea  
Road Mumbai 400 006. India. P: +91 22 6525 3874

[ihs.co.in](http://ihs.co.in)





Department: English  
Name of the student: Qulsum Fatma  
Year of passed out: 2021



Date: 2021-10-27

Name: Qulsum Fatma

Address: 36, Mominpore Road , Near Adarsh Hindi High School, 3rd Floor, Khiddirpore, Kolkata, Khiddirpore, West Bengal.

**Sub : Letter of Appointment**

Dear Qulsum Fatma,

With reference to your application and subsequent interviews, we are pleased to appoint you in our organization on following terms & conditions.

Following are the details of the offer:

1. **EFFECTIVE DATE OF APPOINTMENT : 2021-10-27**
2. **DESIGNATION : Customer Care Associate**
3. **ANNUAL COST TO COMPANY : Rs. 138774 (Rupees: One Lakh Thirty Eight Thousands Seven Hundred and Seventy Four Only )**
4. **Employment Type : Provisional FT**
5. **INCOME TAX:** All moneys payable to you will be subject to deduction of Income Tax at source as per the Income Tax Act or any other Act of the Government of India or the Government of the State where you are employed that is currently in force or may become applicable at the time of making payment.
6. **PLACEMENT:** You will be posted at Kolkata, India. However, your services are transferable or could be seconded to any place in the country, within the company or to any of its associate or sister concerns of its subsidiary, to any place in India or abroad, whether existing today or which may come up in future at any point of time, without any change in the terms and conditions of the employment at the sole discretion of the management. However, the rules prescribed at the place of new posting shall apply from the transfer time.
7. **MEDICAL FITNESS:** This letter of appointment is subject to your being found medically fit. The company may require you to undergo medical examination by registered medical practitioner specified by it. Your employment is subject to you being found medically (both physically and mentally) fit. In case you are found medically unfit to continue with the job, you will lose your lien on the job. Consequently, your services are liable to be terminated without any notice or salary.

**Xplore-Tech Services Private Limited**

CIN: U72900WB2004PTC099121

(A Fusion BPO Services Company)

Plot Y9, Block-EP, Sector-V, Salt Lake City, Kolkata-700091

www.xplore-tech.com | www.fusionbposervices.com

Department: Geography  
Name of the student: Ananya Manna  
Year of passed out: 2021



HDB Financial Services Limited  
2nd Floor, Wilson House,  
Old Nagardas Road,  
Near Amboli Subway,  
Andheri East, Mumbai - 400069  
Tel. : 022 - 7945 5000  
Email : hdb.hrcompliance@hdbfs.com  
Web : www.hdbfs.com  
CIN - U65993GJ2007PLC051028

February 16, 2024

Ref:HDBFS/23-24/HRIC652165/Appt/376366

Ms. Ananya Manna,  
Kolkata

Dear Ananya,

**LETTER OF APPOINTMENT**

Further to your application and subsequent discussions for employment, HDB Financial Services Limited ("Company") is pleased to appoint you as SENIOR TELECALLING OFFICER on the terms and conditions as set out below.

Your Total Salary per annum is set out as attached in Annexure A. All remuneration, benefits and perquisites will be taxed in accordance with the provisions of Income Tax Act, 1961 and any other enactments in force from time to time.

**Terms and Conditions:**

- a) You will be on probation for a period of 6 (six) months from the date of your employment. Subject to satisfactory performance during probation, your employment will be confirmed in writing. The Company shall have the absolute right to terminate your employment during the probation period by giving you 15 (fifteen) days' notice or salary in lieu thereof if your conduct, attendance, progress or performance is found to be unsatisfactory or for any other reason as the Company may in its sole discretion deem fit. If you wish to leave the employment with this Company during your probation period or post confirmation, you will mandatorily have to serve a minimum notice period of 1 (one) month or pay to the Company an amount equivalent to your 1 (one) months' salary in lieu of such notice period. It is clarified that, in the event of a termination of this Agreement by you, the decision whether or not to accept salary in lieu of the notice

Department: Geography  
Name of the student: Gayatri Shaw  
Year of passed out: 2021

**Teleperformance**  
SOUTH ASIAN CUSTOMER SUPPORT

teleperformance.in

linkedin.com/company/teleperformance  
twitter.com/TPIndiaOfficial  
facebook.com/TPIndiaOfficial

**Date: November 01, 2023**  
**Emp Temp Code: 3312075429**  
**Gayatri Shaw**  
27a Mansatala Lane Khidirpore Kolkata - 700023,  
West Bengal, India  
Contact No: +919073235306

**Letter of Appointment**

**Dear Gayatri,**

With reference to the interviews you have had with us in the recent past, we are pleased to make you an Offer of Employment in our Company. Your Grade will be **Grade I** and you will be designated as **Customer Service Associate- Voice**. You are required to report for duties on **November 02, 2023 ("Joining Date")** at **9:30 AM** or as per the agreed time during work hours.

Your employment will be as per the following terms and conditions:

1. Your remuneration is detailed in the enclosed **Annexure I**. All tax liabilities arising out of your entire compensation package, present or future, shall be borne by you.
2. Your duties and responsibilities will be as assigned by your immediate manager or other superior officer of the Company and the same will also include the jobs assigned by the Management from time to time.
3. The Company's business operates on a **24x7** basis and you may therefore be required to work in shifts including periodic night shifts. The work exigencies and the role may require you to extend your work-timings in accordance with the **Working Hour & Attendance Policy**. By accepting and signing this letter you affirm your willingness to abide by this requirement.
4. While your initial place of posting will be at an agreed place/Company's Office/Site at **Kolkata**, you are liable to be transferred to any department/office anywhere in India/Overseas, or a company/entity formed by the promoters or transferred/assigned responsibility in any associate company or be relocated to your original location. Accordingly, your working hours/shift timings could be changed periodically depending on the work/process requirements. All such transfers shall be governed by the **Transfer Policy** of the company. In the event of you being deputed overseas for training and operations you will be required to and shall sign all required documentation as per the rules, regulation and policies of the Company.
5. Your appointment will be on probation for a period of **six months** from the date of your joining the Company or for an extended period of time ("**Probation Period**") if found necessary. Your employment with the Company will be confirmed on the expiry of your Probation Period unless you are specifically advised otherwise in writing.
6. Your appointment shall continue, during your Probation Period or thereafter upon confirmation, unless your employment is discontinued by the Company, by providing not less than **30 Days ("Notice Period")** prior written notice. In the event you decide to leave the employment of the Company, you will be required to provide **30 Days** prior written notice to the Company, and in case you fail to actually serve the aforementioned notice period, your resignation will be deemed to be rejected and you will be treated as "Absent without leave"/"Absconding" and further disciplinary action will also be initiated against you. However, the Company may at its sole discretion relieve you of your duties anytime during the notice period. You will be paid salary up to the last working day.

The Company at its discretion, during probation or on confirmation of your services thereof, without

Teleperformance Global Services Private Limited,  
101, 104, 105, L-1/10, Vihar, Phase IV, Surajpura - 220016, Meerut, India.  
R. +91-522-2270000 | Fax: +91-522-2270000  
Global Head Office: Teleperformance Services, Plot C/1 No. 24/28, MIDC Area, Malad - West, Mumbai - 400002, Maharashtra, India.  
E: +91-22-26776600 | Fax: +91-22-26776601 | Email: [hr@teleperformance.in](mailto:hr@teleperformance.in) | [careers@teleperformance.in](mailto:careers@teleperformance.in)

Department: Geography  
Name of the student: Yusra Kausar  
Year of passed out: 2021

**Pace**

**PACE SETTERS  
BUSINESS SOLUTIONS PVT. LTD.**

Dated: 11/12/2021

Ms/Mrs. Yusra Kausar  
Kolkata

Subject: Letter of Intent

Dear Yusra,

With reference to your application and subsequent interview you had with us, we have pleasure in issuing this Letter of Intent to you for appointment as AGENT CALL CENTRE.

This Letter of Intent shall entitle you attend a Training Program. You are required to join the Training at our office at Kolkata and same will start from: 03/12/2021. Please note that number of days for which Training to be imparted to you, will depend on the process requirement.

On successful completion of your training & certification, you will be assigned to the process at a CALL CENTER AGENT for remaining services to the clients of the company and will be paid a monthly salary of Rs. 10000/-.

Upon each absorption an appointment letter shall be issued to you. The normal period of probation will be 6 months from the date of each absorption, after successful completion of probation period, you will be automatically absorbed as AGENT CALL CENTER unless otherwise communicated.

This Letter of Intent is subject to satisfactory reference checks and verification of documents submitted by you with the company. During the reference check and/or during verification of documents, if any information or document provided by you at any stage is found to be incorrect/misleading/unduly forged by the company, reserve the right to withdraw the offer without further notice as well as any offer or employment offered/granted. Please note that the company shall not be liable to pay any compensation or damages or reimbursement of whatever nature to you in such eventuality.

We welcome you to the PACE SETTERS TEAM and look forward to your long and fruitful association with the company.

With best wishes and regards,

Yusra Kausar  
Pace Setters Business Solutions Pvt. Ltd.  
HR Department

I have read & understood the contents of this Letter of Intent and accept the same with all its terms and conditions. I also understand that this Letter is subject to my completing & clearing certification or training successfully as mentioned above.

Signature of Selected Candidate: Yusra Kausar

Name: Yusra Kausar Contact No: 9830030334

Address: 1157, Park Road, Near Ganga Park

Del. Jangal

Date: 11/12/2021 Place: KOLKATA

Pace Setters Business Solutions Private Limited.



Department: Mathematics  
Name of the student: Ummne Aiman  
Year of passed out: 2021



Corporate Headquarters  
Integra Software Services Pvt. Ltd.,  
100 Feet Road (FCR), Pakkandalapet,  
Pondicherry - 605 006, India.  
Phone : +91 413 4212124  
Fax : +91 413 4212100  
Email : info@integra.co.in

### Appointment Letter

15-Nov-2023

Ms. Umme Aiman (IS10806)

G-80, Battikal, Garden Reach  
Kolkata West Bengal 700024 India

Personal Email ID: ummesaiman210398@gmail.com

Dear Ms. Umme Aiman,

Thank you for giving us the opportunity to meet you, and discuss your possible employment with Integra Software Services Private Ltd ("Company"). Based on subsequent discussions, we are pleased to appoint you in our organization as Copy Editor (Editorial Services) in BS\_L2, based on the following terms and conditions:

1. **Appointment:** Your appointment shall take effect from the date of joining Integra as provided above ("15-Nov-2023")

2. **Compensation:** Your total annual compensation as cost to the company will be Rs. 346152/-per annum (Three Lakhs Forty Six Thousand One Hundred and Fifty Two Only). The above compensation is inclusive of Rs.6000/- per annum (Six Thousand Rupees Only) as variable pay which is called as "Quarterly Performance Bonus" based on the combination of your individual performance and the Company's performance. This will be paid on a quarterly basis. The Income Tax Act and the relevant rules will be applicable for the taxable income.

3. **Place of work:** Your place of work will be at the Company's Pondicherry office and you will be placed in Pondicherry for your induction and initial training as well as for any special training as decided by the Company from time to time. However, you may be required to travel to various places as the Company may require for the execution of the Company's work. At a future date, the Company may transfer the location of your job to such other places where the Company may or propose to have its office, without affecting your terms of employment and emoluments thereon. As on the execution of this letter, the Company has its offices at Pondicherry, Chennai, Bangalore, Pune and Noida only. Any reasonable relocation expenses that may be incurred by you for such transfer shall be reimbursed by the Company on production of necessary bills and vouchers. Besides, while stationed in a location, if you are required to travel for the work of the Company, you will be eligible for availing traveling allowance as per the rules of the Company

4. **Probation:** You will be on probation for a period of six months. Upon your satisfactory and successful completion of probation in the Company, your permanent placement in the Company shall be confirmed. The Company, at its sole discretion, may extend the probation period for a further period of six months based on your performance. During the probation period, the Company shall have the right to terminate your services, without providing any notice and without assigning any reason whatsoever. If your probation period is not extended beyond the period of 6 months, then your status of employment will stand confirmed automatically unless otherwise terminated for any breach or violation of terms under this appointment letter or other applicable employment documents entered by you with the Company.

*Sure*

Registered Office: Integra Software Services Pvt. Ltd., Floor 2, Module 3, Chennai One - IT Park,  
200 Feet Road, Thorajipakkam, Chennai - 600 097, Tamil Nadu, India.  
CIN: U72200TN2008PTC111590 www.integrainf.com



Department: Physics  
Name of the student: Zeba Khatoon  
Year of passed out: 2021

**NIT**  
REDMI 12 5G

**Narula Institute of Technology**  
(Autonomous Institute & affiliated to MAKAUT, WB, NAAC accredited with Grade "A")  
81, Nilgunj Road, Agarpara, Kolkata-700 109  
Phone: +91 33 2563 8888/7777, Telefax: +91 33 2583 7029  
Website: www.nit.ac.in, Email: info@nit.ac.in

Ref. NIT/PRIN/LET-F/23-24/122 (L) Date: 16.01.2024

Ms. Zeba Khatoon  
29/B, Ekbalpur Road,  
Kolkata - 700023

**Sub: - Visiting Faculty**

Dear Ms. Khatoon,

On behalf of the management of Narula Institute of Technology, I hereby appoint you as a Visiting Faculty in BS&HU (Physics) department to teach the "Engineering Physics (PH CS 201)", "Engineering Physics (PH CT 201)", "Engineering Physics (PH AM 201)", "Engineering Physics (PH DS 201)", "Engineering Physics Lab (PH CS 291)", "Engineering Physics Lab (PH CT 291)", "Engineering Physics Lab (PH AM 291)", "Engineering Physics Lab (PH DS 291)", Training (Tr), "Applied Physics II (BS104)", "Applied Physics II Lab (BS 106)", Physics II (PH EIE 401)", "Physics II lab (PH EIE 491)" at NIT. You are requested to complete the syllabus by the stipulated number of classes as mentioned in the respective curriculum.

The honorarium will be Rs. 300/- only for each theoretical period and Rs. 400/- for Practical/Training class of 2 periods and Rs. 500/- for Practical class of 3 periods.

This appointment is effective from the date of your joining in the ensuing semester and will terminate with the end of the semester. Any further extension of your service as a Visiting Faculty, if required, would be affected only through a fresh appointment letter that would be issued at the beginning or during a semester. A discontinuation of your service during a semester from your end should be intimated with least one month notice to the undersigned through the Head of the Department.

You are expected to follow the general rules and regulations of the Institute and the Institute reserves its rights of termination of your service at any point of time during the semester if it is necessary in the interest of the Institute.

You are requested to accept the offer and return back a signed copy of this as a confirmation of your acceptance of the offer. You are further requested to submit a copy of the following documents at the time of joining.

a) Xerox copy of PAN Card.  
b) Xerox copy of AADHAR Card.  
c) All Mark Sheets/ Certificates  
d) Details of Experience.

Thanking you,  
15/03/2024  
S. Banerjee  
16.01.2024  
Prof. (Dr.) Soumen Banerjee  
Principal  
Cc: O-JISHO

Office : 7, Sarat Bose Road, Kolkata - 700 020, Phone: +91 33 2289 3944/5323, Telefax: +91 33 2289



Department: Political Science  
 Name of the student: Shahnaz Parveen  
 Year of passed out: 2021

**Annexure A**

		Compensation Breakup	
Salutation		Ms.	
Name		SHAHAZ PARVEEN	
Role		SENIOR TELECALLING OFFICER	
Location		KOLKATA	
Reporting to		SUPERVISOR	
Date of Offer		14-Oct-2022	
<b>Annual Compensation Break up</b>			<b>HDBFS Monthly</b>
Basic	66,000		5,500
HRA	26,400		2,200
Other Allowance	36,852		3,071
Provident Fund (Employer's contribution)	12,348		1,029
<b>Gross Salary (A)</b>	<b>1,41,600</b>		<b>11,800</b>
ESIC (Employer's contribution)----(B)	4,200		
Gratuity----- (C)	3,180		
<b>Total Fixed Compensation (D=A+B+C)</b>	<b>1,48,980</b>		<b>12,415</b>
<b>Note:</b>			
This Offer is subject to positive reference checks & Credit Bureau check. Your consent for candidature of the Company will be considered as consent for accessing your Credit report.			
Employee and Employer's contribution towards ESI will be 0.75% & 3.25% respectively			
You will be entitled to Performance Incentive Plan as per Company Policy			
Gratuity is as per "The Payment of Gratuity Act".			
Insurance as per Company Policy.			
I accept the terms and conditions as mentioned in the Appointment letter.			
 Date: Mon Oct 17 15:35:25 IST 2022			
Shahnaz Parveen		Ref:HDBFS/22-23/HRIC492514/App/300296	
			

Ref:HDBFS/22-23/HRIC492514/App/300296

Department: Political Science  
Name of the student: Nikhat Noor  
Year of passed out: 2021



HDB Financial Services Limited  
2nd Floor, Wilson House,  
Old Nagardas Road,  
Near Amboli Subway,  
Andheri East, Mumbai - 400069  
Tel. : 022 - 7945 5000  
Email : hdb.hrcompliance@hdbfs.com  
Web : www.hdbfs.com  
CIN - U65993GJ2007PLC051028

September 15, 2022

Ref:HDBFS/22-23/HRIC485508/Appt/296770

Ms. Nikhat Noor,  
Kolkata

Dear Nikhat,

**LETTER OF APPOINTMENT**

Further to your application and subsequent discussions for employment, HDB Financial Services Limited ("Company") is pleased to appoint you as SENIOR TELECALLING OFFICER on the terms and conditions as set out below.

Your Total Salary per annum is set out as attached in Annexure A. All remuneration, benefits and perquisites will be taxed in accordance with the provisions of Income Tax Act, 1961 and any other enactments in force from time to time.

**Terms and Conditions:**

- a) You will be on probation for a period of 6 (six) months from the date of your employment. Subject to satisfactory performance during probation, your employment will be confirmed in writing. The Company shall have the absolute right to terminate your employment during the probation period by giving you 15 (fifteen) days' notice or salary in lieu thereof if your conduct, attendance, progress or performance is found to be unsatisfactory or for any other reason as the Company may in its sole discretion deem fit. If you wish to leave the employment with this Company during your probation period or post confirmation, you will mandatorily have to serve a minimum notice period of 1 (one) month or pay to the Company an amount equivalent to your 1 (one) months' salary in lieu of such notice period. It is clarified that, in the event of a termination of this Agreement by you, the decision whether or not to accept salary in lieu of the notice period will rest solely with the Company and you may be required to serve the applicable notice period instead of paying to the Company an amount equivalent to your salary in lieu thereof.
- b) Your appointment will be subject to the Company receiving satisfactory references and Contact Point verifications. You are required to furnish the name(s) of the references, who have supervised you in a professional capacity at some stage in your academic / professional career as may be required by the Company.
- c) Your duties and responsibilities will be explained to you on your joining the Company.
- d) You are initially assigned to our branch at STEPHEN HOUSE. The Company reserves the right to change the duties assigned to you, transfer you, temporarily or permanently, to any other department, office / branch, subsidiary or associate of the Company or to any other place of business of the Company that is in existence or may come into existence at a future date. The Company further reserves the right to transfer you from one shift to another, depending upon the exigencies of work.

eSigned using Aadhaar  
(Legalmy.com)  
Nikhat Noor  
Date: Mon Sep 19 18:12:27 IST  
2022

Registered Office : Radhika, 2nd Floor, Law Garden Road, Navrangpura, Ahmedabad-380 009.

Page 1 of 5

Department: Political Science  
Name of the student: Nazmin Azhar  
Year of passed out: 2021



224/21

**PRIVATE & CONFIDENTIAL**

Nazmin Azhar  
18, 2 H-13  
Munimpur Road  
Kolkata  
700023

April 20, 2023

**TRAINEE ASSOCIATE (Trainee Customer service advisor) CONTRACT**

Dear Nazmin,

This is your Contract of Training/Apprenticeship ("Contract") and contains a statement of the applicable terms of your training.

We are delighted that you have agreed to join us as a Trainee (Trainee Customer service advisor). Once you have acknowledged these terms, this shall become a contract between you and the Company.

Please note that your engagement with us is subject to you having the right to work in India, completing the applicable registration requirements under law, and to our being satisfied that you have met all pre-engagement conditions. Any requirements under the Provisional Offer of Apprenticeship, that permit or require compliance after the commencement of your training, will continue to require compliance by you within timelines specified therein.

**1. Commencement Date**

1.1 For the purposes of your training, your engagement is with BT a-Serv (India) Private Limited (Company) having its registered office at Eros Corporate Tower, 11th Floor, Nehru Place, New Delhi, 110019, India. Your training with the Company will be based out of our location specified in Clause 3.1 below and will commence on the date set out in Section 2 of Appendix 1 to this Contract.

1.2 Your Training will be for a period of 12 months from the start date specified in Appendix 1

**2. Training**

2.1 During the training you will be required to undertake

- an induction and orientation program;
- basic training and other training necessary to deal with the on-the-job training aspect of your apprenticeship; and
- any other requirement, which may be specified.

2.2 Your performance and suitability for training will be continued to be monitored. We reserve the right to terminate your training at any time and in accordance with clause 2.3 or clause 12.5, including if your performance, behaviour and/or conduct is found unsatisfactory.

2.3 At any time during the term, your training may be terminated by the Company for convenience with a written notice of one (1) month or payment in lieu thereof. We also reserve the right to terminate your training without notice in accordance with clause 12.5.

**3. Role and Duties**

3.1 You will be engaged for training as an apprentice in the role, title and reporting structure as set out at Section 1 of Appendix 1 to this Contract. You will undertake training in Communication / Process / Technical / and/or Skill Development Training in Customer Service, as specified in Appendix 1.

3.2 You may be required to undertake such other duties as the Company may reasonably require from time to time. If your duties or position with the Company changes for any reason, then the terms of this Contract (including clause 12) will continue to apply, unless expressly varied in writing.

**Corporate Office :**  
7th Floor, Block 18 & 1C  
Bldg. 9th, 10th Floor Block 18  
DLF II Park (I) SEZ,  
Plot No. 11A/1, Block - 11P  
New Town, Rajpurhat  
Kolkata - 700158  
Tel: 033-44500000

**BT a-Serv (India) Private Limited**  
CIN : U72000DL2007PCL149235  
**Registered Office :**  
11th Floor, Eros Corporate Tower  
Opp. International Trade Tower  
Nehru Place  
New Delhi, 110019, India  
Tel: +91 11 4781 1111  
Fax: +91 11 4103 4438  
[www.bt.com](http://www.bt.com)

Department: Political Science  
Name of the student: Sufia Tabassum  
Year of passed out: 2021



**iMerit Technology Services Pvt. Ltd.**  
Vishnu Chambers, 4<sup>th</sup> Floor  
J-4, Block –GP, Salt Lake, Kolkata-700091  
Tel: +9133 4004 1559, Web: [www.imerit.net](http://www.imerit.net)

Ref: - HRT 0399/23

Date: 10<sup>th</sup> September'23

To,

Sufia Tabassum  
Metiabruz

**Offer of Employment**

Dear Sufia,

Congratulations! Welcome to iMerit Technology Services Pvt. Ltd!

Based on our discussions we are pleased to offer you the position of "ITES Executive - Projects" in the company. Your initial place of posting is Metiabruz.

You will be on a probation period of 3 (three) months, which may be further extended at the absolute and sole discretion of the company.

Your annual cost to the Company will be Rs. 163800 (Rupees One Lakh Sixty Three Thousand & Eight Hundred only) and your Monthly Gross Salary will be Rs 12000/- (Rupees Twelve Thousand only) "CTC Annexure" details out the compensation structure.

The company has the right to terminate your services without any cause, at the sole discretion of the company, after serving one (1) month's notice. A similar notice will have to be given by you in case you wish to leave the services of the Company.

You are requested to join us on 11<sup>th</sup> September'23. In the event you do not join us on the date mentioned or in the subsequent three (3) working days, this offer will automatically stand withdrawn.

Please carry the documents specified in the "Documents Annexure" on your date of joining. Confirmation of your employment is subject to verification of such documents.

---

**Registered Office:** #204A, Mittal Tower, 6, M.G. Road, Bangalore- 560001  
Corporate Identity Number (CIN): U72900KA2011PTC057594



Department: Sociology  
Name of the student: Saba Afreen  
Year of passed out: 2021



**iMerit Technology Services Private Limited**

Corporate Office :

Vishnu Chambers, 4th Floor

I-4, Block - GP, Salt Lake, Kolkata - 700 091

Tel : +91 33 4000 1342 E-mail: info@imerit.net www.imerit.net

Doc Id: ITSPL/AIR/0770/22

Name: Saba Afreen

Date: 1-April-2022

**Sub: Appointment for the position of ITES Executive**

Dear Saba,

We are happy to inform you that based on your performance during the apprenticeship period you are appointed for the position of "ITES Executive" in the company with effect from 1-April-2022. You will be working as a full time employee in the "Delivery" in the company.

**Confirmation Clause:** During the apprentice period with iMerit, we have reviewed your performance and are pleased with your performance. We have also received a positive feedback and recommendation from your immediate superior to confirm you in roles of the company. You will therefore be considered as confirmed employee from the given date.

**Place of Work:** Your initial place of work will be at Metiabruz. However, you may be transferred, after giving reasonable notice, to any other place of business of the Company in India.

**Duties:** A schedule of your broad duties and responsibilities will be given to you in due course on joining. However, the Company reserves the right to assign to you such other duties and responsibilities as may be considered advisable in the Company's interests.

**Salary/Compensation:** Your annual cost to the Company will be INR 1,33,715 (Rupees One Lakh Thirty Three Thousand Seven Hundred and Fifteen Only) and your Monthly Gross salary will be INR 9,796 (Rupees Nine thousand Seven Hundred Ninety Six Only) "CTC Annexure" details out the compensation structure.

**Broadband Installation reimbursement & recovery:** You will be required to get a broadband connection installed at home within 10 days of the joining to be enabled for Work from Home option. iMerit will pay a broadband installation reimbursement as per the Broadband Installation Policy of iMerit on producing the original receipt of the same. Please note that installation requires to be in the place from where you will be working in case of a Work from Home scenario. Also to add, the decision of enablement of Work from Home / Office is based on work requirements and at the sole discretion of the company. You shall also be reimbursed a monthly broadband rental charge as per company policy. However in view of the aforesaid, iMerit shall recover the amount paid for broadband installation if you leave the organization within Six (6) months from joining. Such recovery will be made from the Full & Final settlement amount with no exceptions.

**Provident Fund:** Employee and Employer Contribution for Provident Fund shall be capped at ((Gross Salary – HRA) or 15000/- whichever is lower) \*12%. As per PF rules, employer doesn't have the statutory compulsion to pay more than 15000 rupees for PF contribution however in case any employee wants to have his/her contribution to be deducted on actuals (if higher Gross- HRA is higher than 15000 rupees per month) then the balance calculated over and above 15000 rupees shall be deposited separately in the Voluntary PF contribution as per rules (VPF).

1

Registered Office : #204A, Mittal Tower, 6, M.G.Road, Bangalore - 560001

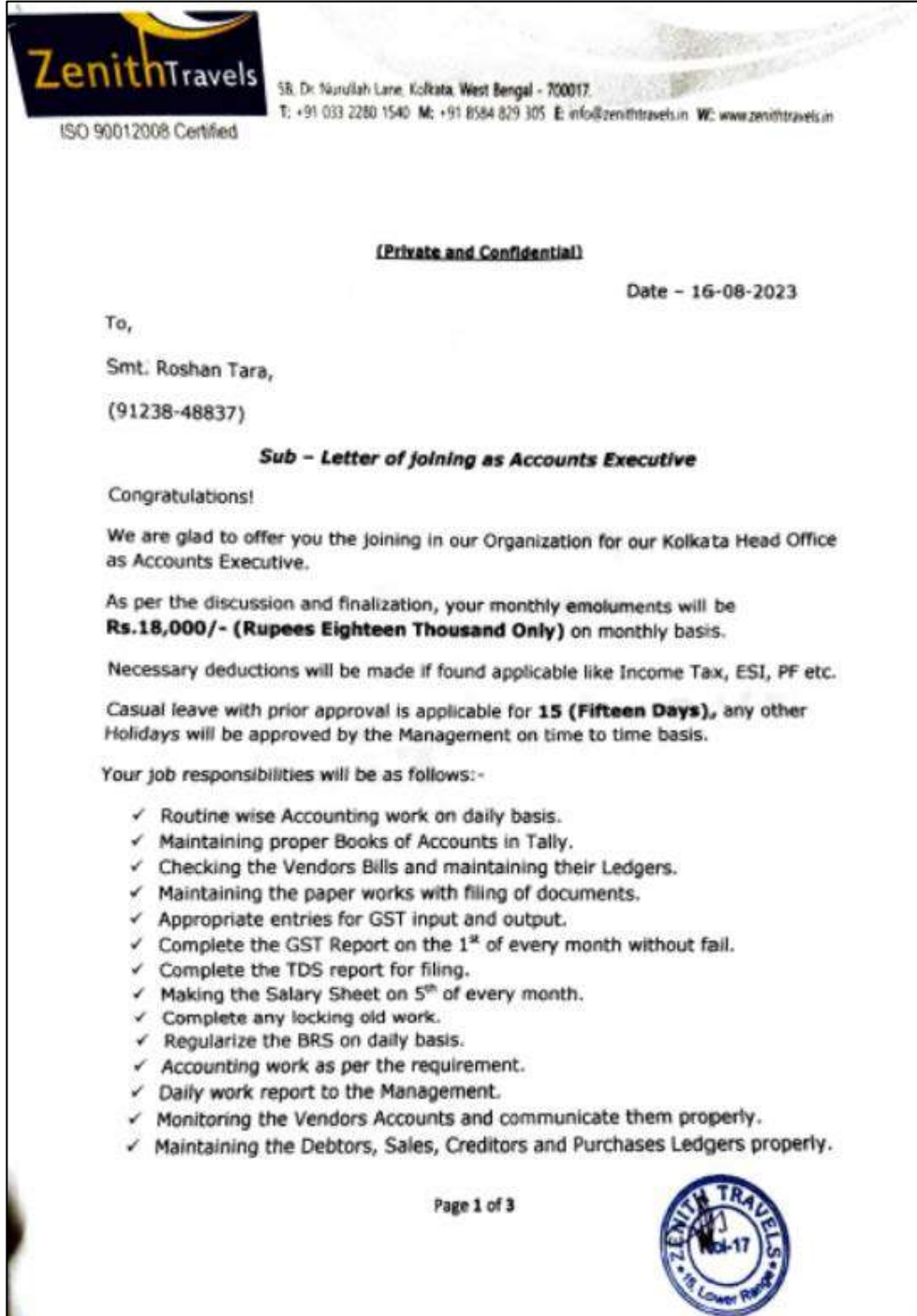
Corporate Identity Number (CIN) : U72900KA2011PTC057594

Passed out year: 2022





Department: Commerce  
Name of the student: Roshan Tara  
Year of passed out: 2022



Department: Commerce  
Name of the student: Gulnaz  
Year of passed out: 2022



HDB Financial Services Limited  
2nd Floor, Wilson House,  
Old Nagardas Road,  
Near Amboli Subway,  
Andheri East, Mumbai - 400069  
Tel. : 022 - 7945 5000  
Email : hdb.hrcompliance@hdbfs.com  
Web : www.hdbfs.com  
CIN - U65993GJ2007PLC051028

February 16, 2024

Ref:HDBFS/23-24/HRIC652023/App/376509

Ms. Gulnaz ,  
Kolkata

Dear Gulnaz,

**LETTER OF APPOINTMENT**

Further to your application and subsequent discussions for employment, HDB Financial Services Limited ("Company") is pleased to appoint you as SENIOR TELECALLING OFFICER on the terms and conditions as set out below.

Your Total Salary per annum is set out as attached in Annexure A. All remuneration, benefits and perquisites will be taxed in accordance with the provisions of Income Tax Act, 1961 and any other enactments in force from time to time.

**Terms and Conditions:**

- a) You will be on probation for a period of 6 (six) months from the date of your employment. Subject to satisfactory performance during probation, your employment will be confirmed in writing. The Company shall have the absolute right to terminate your employment during the probation period by giving you 15 (fifteen) days' notice or salary in lieu thereof if your conduct, attendance, progress or performance is found to be unsatisfactory or for any other reason as the Company may in its sole discretion deem fit. If you wish to leave the employment with this Company during your probation period or post confirmation, you will mandatorily have to serve a minimum notice period of 1 (one) month or pay to the Company an amount equivalent to your 1 (one) months' salary in lieu of such notice period. It is clarified that, in the event of a termination of this Agreement by you, the decision whether or not to accept salary in lieu of the notice period will rest solely with the Company and you may be required to serve the applicable notice period instead of paying to the Company an amount equivalent to your salary in lieu thereof.
- b) Your appointment will be subject to the Company receiving satisfactory references and Contact Point verifications. You are required to furnish the name(s) of the references, who have supervised you in a professional capacity at some stage in your academic / professional career as may be required by the Company.
- c) Your duties and responsibilities will be explained to you on your joining the Company.
- d) You are initially assigned to our branch at THAPAR HOUSE. The Company reserves the right to change the duties assigned to you, transfer you, temporarily or permanently, to any other department, office / branch, subsidiary or associate of the Company or to any other place of business of the Company that is in existence or may come into existence at a future date. The Company further reserves the right to transfer you from one shift to another, depending upon the exigencies of work.

Registered Office : Radhika, 2nd Floor, Law Garden Road, Navrangpura, Ahmedabad-380 009.

Page 1 of 5

Department: English  
Name of the student: Maiwasha Khan  
Year of passed out: 2022



iMerit Technology Services Pvt. Ltd.  
J-4, Block –GP, Salt Lake, Kolkata- 700091  
Vishnu Chambers, 4<sup>th</sup> Floor  
Tel: +9133 4004 1559, Web: www.imerit.net

Ref: - HRT/APR/2021/522

Date: 10th July 2021

To,  
Maiwasha Khan  
Kolkata

**Offer of Apprenticeship**

Dear Maiwasha,

Congratulations!! Welcome to iMerit Technology Services Pvt. Ltd!

Based on our discussions we are pleased to offer you an Apprenticeship opportunity in the "Delivery/Operations Department" of the company. Your initial place of work will be Kolkata.

The said Apprenticeship period shall be for 1year, at the absolute and sole discretion of the company. However, there is a scope to get a full time employment opportunity with the organization after successful completion of this period, at the absolute and sole discretion of the company.

During the Apprenticeship period your Stipend per month will be Rs. 6500/- (Rupees Six Thousand Five Hundred Only)

The company has the right to terminate the Apprenticeship without any cause, at the sole discretion of the company, after serving 1 (one) week notice.

You are requested to join us on 12th July 2021. In the event you do not join us on the date mentioned or in the subsequent three (3) working days, this offer will automatically stand withdrawn. You are requested to report to (Mr. Siddhartha Bal (AGM-Projects (CV))) on your joining date.

**Broadband Installation Reimbursement & Recovery:** You will be required to get a broadband connection installed at home within 10 days of the joining to be enabled for Work from Home option. iMerit will pay a broadband installation reimbursement as per the Broadband Installation Policy of iMerit on producing the original receipt of the same. Please note that installation requires to be in the place from where you will be working in case of a Work from Home scenario. Also to add, the decision of enablement of Work from Home / Office is based on work requirements and at the sole discretion of the company. You shall also be reimbursed a monthly broadband rental charge as per company policy. However in view of the aforesaid, iMerit shall recover the amount paid for broadband installation if you leave the organization within Six (6) months from joining. Such recovery will be made from the Full & Final settlement amount with no exceptions.

**Non-Disclosure:** The employment by Employer creates a relationship of confidence and trust with respect to any information of a confidential or secret nature that may be disclosed to the employee by Employer that relates to the business of Employer or to the business of any parent, subsidiary, affiliate, customer or supplier of Employer or any

Continued...

**Registered Office:** #204A, Mittal Tower, 6, M.G. Road, Bangalore- 560001  
Corporate Identity Number (CIN): U72900KA2011PTC057594



Department: History  
Name of the student: Tabassum Khatoon  
Year of passed out: 2022



HDB Financial Services Limited  
2nd Floor, Wilson House,  
Old Nagardas Road,  
Near Amboli Subway,  
Andheri East, Mumbai - 400069  
Tel. : 022 - 7945 5000  
Email : hdb.hrcompliance@hdbfs.com  
Web : www.hdbfs.com  
CIN - U65993GJ2007PLC051028

December 14, 2023

Ref:HDBFS/23-24/HRIC632448/Appt/365922

Ms. Tabassum Khatoon,  
Kolkata

Dear Tabassum,

LETTER OF APPOINTMENT

Further to your application and subsequent discussions for employment, HDB Financial Services Limited ("Company") is pleased to appoint you as SENIOR TELECALLING OFFICER on the terms and conditions as set out below.

Your Total Salary per annum is set out as attached in Annexure A. All remuneration, benefits and perquisites will be taxed in accordance with the provisions of Income Tax Act, 1961 and any other enactments in force from time to time.

Terms and Conditions:

- a) You will be on probation for a period of 6 (six) months from the date of your employment. Subject to satisfactory performance during probation, your employment will be confirmed in writing. The Company shall have the absolute right to terminate your employment during the probation period by giving you 15 (fifteen) days' notice or salary in lieu thereof if your conduct, attendance, progress or performance is found to be unsatisfactory or for any other reason as the Company may in its sole discretion deem fit. If you wish to leave the employment with this Company during your probation period or post confirmation, you will mandatorily have to serve a minimum notice period of 1 (one) month or pay to the Company an amount equivalent to your 1 (one) months' salary in lieu of such notice period. It is clarified that, in the event of a termination of this Agreement by you, the decision whether or not to accept salary in lieu of the notice period will rest solely with the Company and you may be required to serve the applicable notice period instead of paying to the Company an amount equivalent to your salary in lieu thereof.
- b) Your appointment will be subject to the Company receiving satisfactory references and Contact Point verifications. You are required to furnish the name(s) of the references, who have supervised you in a professional capacity at some stage in your academic / professional career as may be required by the Company.
- c) Your duties and responsibilities will be explained to you on your joining the Company.
- d) You are initially assigned to our branch at THAPAR HOUSE. The Company reserves the right to change the duties assigned to you, transfer you, temporarily or permanently, to any other department, office / branch, subsidiary or associate of the Company or to any other place of business of the Company that is in existence or may come into existence at a future date. The Company further reserves the right to transfer you from one shift to another, depending upon the exigencies of work.

Registered Office : Radhika, 2nd Floor, Law Garden Road, Navrangpura, Ahmedabad-380 009.

Page 1 of 5

Department: Political science  
Name of the student: Tahseen Khan  
Year of passed out: 2022



Passed out year: 2023





Department: Geography  
Name of the student: Annu Pathak  
Year of passed out: 2023

