



GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE

7, Mayurbhanj Road, Kolkata - 700023
Telephone No. : 033-2448-1160, 033-2448-1171
E-mail: gggdc.coll@gmail.com
Website: www.govtgirlsekbalpur.com

Ref. No. :

Date :


CRITERION 6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.5 Internal Quality Assurance System

6.5.2 Quality assurance initiatives of the institution

DOCUMENTS

NIRF report, AAA report and details on follow up actions


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Kolkata



GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE

7, Mayurbhanj Road, Kolkata - 700023

6.5 Internal Quality Assurance System

6.5.2 NIRF report, AAA report and details on follow up actions

NIRF Report 2023

National Institutional Ranking Framework Ministry of Education Government of India Welcome to Data Capturing System: COLLEGE												
Submitted Institute Data for NIRF'2023' Institute Name: Govt. Girls General Degree College (IR-C-C-57125)												
Sanctioned (Approved) Intake												
Academic Year	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17						
UG [3 Years Program(s)]	405	375	375									
Total Actual Student Strength (Program(s) Offered by Your Institution)												
(All programs of all years)	No. of Male Students	No. of Female Students	Total Students	Within State (Including male & female)	Outside State (Including male & female)	Outside Country (Including male & female)	Economically Backward (Including male & female)	Socially Challenged (SC-ST-OBC Including male & female)	No. of students receiving full tuition fee reimbursement from the State and Central Government	No. of students receiving full tuition fee reimbursement from Institution Funds	No. of students receiving full tuition fee reimbursement from the Private Bodies	No. of students who are not receiving full tuition fee reimbursement
UG [3 Years Program(s)]	0	443	443	430	4	0	374	43	1	0	0	416
Placement & Higher Studies												
UG [3 Years Program(s)]: Placement & higher studies for previous 3 years												
Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates(Amount in Rs.)	No. of students selected for Higher Studies					
2017-18	325	140	2018-20	70	5	144000(one lakh forty four thousand only)	23					
2018-19	375	173	2020-21	133	11	120000(one lakh twenty thousand only)	10					
2019-20	375	147	2021-22	93	11	168000(one lakh sixty eight thousand only)	38					
Financial Resources: Utilised Amount for the Capital expenditure for previous 3 years												
Academic Year	2021-22	2020-21	2019-20									
	Utilised Amount	Utilised Amount	Utilised Amount									
Annual Capital Expenditure on Academic Activities and Resources (excluding expenditure on buildings)												
Library	345435 (THREE LAKH FORTY SIX THOUSAND FOUR HUNDRED AND THIRTY FIVE)	0 (ZERO)	350000 (THREE LAKH FIFTY THOUSAND)									
New Equipment for Laboratories	138299 (ONE LAKH NINETY EIGHT THOUSAND TWO HUNDRED AND NINETY NINE)	26735 (TWENTY SIX THOUSAND SEVEN HUNDRED AND THIRTY FIVE)	31484 (FIVE LAKH FOURTEEN THOUSAND FOUR HUNDRED AND SIXTY FOUR)									
Other expenditure on creation of Capital Assets (excluding expenditure on Land and Building)	0 (ZERO)	0 (ZERO)	0 (ZERO)									

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Kolkata



GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE

7, Mayurbhanj Road, Kolkata - 700023

Financial Resources: Utilised Amount for the Operational expenditure for previous 3 years

Academic Year	2021-22	2020-21	2019-20
	Utilised Amount	Utilised Amount	Utilised Amount
Annual Operational Expenditure			
Salaries (Teaching and Non-Teaching staff)	48811856 (FOUR CRORE EIGHTY EIGHT LAKH ELEVEN THOUSAND EIGHT HUNDRED AND FIFTY EIGHT)	45257992 (FOUR CRORE FIFTY TWO LAKH FIFTY SEVEN THOUSAND NINE HUNDRED AND NINETY TWO)	40544530 (FOUR CRORE FIVE LAKH FORTY FOUR THOUSAND FIVE HUNDRED AND THIRTY)
Maintenance of Academic Infrastructure or consumables and other running expenditures (excluding maintenance of hostels and allied services, rent of the building, depreciation cost, etc.)	271615 (TWO LAKH SEVENTY ONE THOUSAND SIX HUNDRED AND FIFTEEN)	361202 (THREE LAKH SIXTY ONE THOUSAND TWO HUNDRED AND TWO)	1008817 (TEN LAKH EIGHT THOUSAND EIGHT HUNDRED AND SEVENTEEN)
Seminars/Conferences/Workshops	200000 (TWO LAKH)	60000 (SIXTY THOUSAND)	50000 (FIFTY THOUSAND)

PCS Facilities: Facilities of physically challenged students

1. Do your institution buildings have Lifts/Ramps?	Yes, more than 80% of the buildings
2. Do your institution have provision for walking aids, including wheelchairs and transportation from one building to another for handicapped students?	No
3. Do your institution buildings have specially designed toilets for handicapped students?	Yes, less than 40% of the buildings

Faculty Details

Sno	Name	Age	Designation	Gender	Qualification	Experience (In Months)	Currently working with institution?	Joining Date	Leaving Date	Association type
1	ABDUL MATIN	31	Assistant Professor	Male	M.A.	63	Yes	04-04-2017	-	Regular
2	ANGSHUMAN SARKAR	57	Associate Professor	Male	Ph.D.	387	Yes	27-04-2016	-	Regular
3	ANTARA MUKHERJEE	42	Assistant Professor	Female	Ph.D.	196	Yes	17-06-2018	-	Regular
4	BHAWATI BHATTACHARYYA	47	Associate Professor	Female	Ph.D.	240	Yes	20-06-2016	-	Regular
5	DEBAPRASAD BANERJEE	61	Associate Professor	Male	Ph.D.	348	Yes	31-05-2016	-	Regular
6	JYANTIA JOY CHATTOPADHYAY	62	Associate Professor	Male	Ph.D.	467	Yes	15-04-2016	-	Regular
7	KAUSHIKI MUKHERJEE	34	Assistant Professor	Female	Ph.D.	78	Yes	17-01-2016	-	Regular
8	KOEL ADHIKARY	43	Assistant Professor	Female	Ph.D.	143	Yes	20-06-2016	-	Regular
9	MADHUMITA SEN	63	Associate Professor	Female	Ph.D.	403	Yes	01-03-2016	-	Regular
10	MD SHAHD JAMIL	48	Assistant Professor	Male	Ph.D.	154	Yes	16-05-2016	-	Regular
11	MOUSUMI BHAR	51	Associate Professor	Female	Ph.D.	248	Yes	05-06-2018	-	Regular
12	MUMU CHAKRABORTY	43	Assistant Professor	Female	Ph.D.	144	Yes	20-06-2016	-	Regular
13	NAFISA SARKAR	42	Assistant Professor	Female	M. Phil	94	Yes	14-07-2016	-	Regular
14	PRATHAMA RAY	58	Associate Professor	Female	M. Phil	303	Yes	28-09-2022	-	Regular

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GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE

7, Mayurbhanj Road, Kolkata - 700023

15	RAJASHREE DASGUPTA	44	Assistant Professor	Female	Ph.D	155	Yes	25-07-2016	-	Regular
16	RUPA BANERJEE NEE SAMAJPATI	59	Associate Professor	Female	M. Phil	407	Yes	21-06-2016	-	Regular
17	SAMPA SEN	55	Associate Professor	Female	Ph.D	311	Yes	24-11-2016	-	Regular
18	SENJUTI GUPTA	39	Assistant Professor	Female	Ph.D	161	Yes	17-06-2016	-	Regular
19	SHABNAM PARVEEN	46	Assistant Professor	Female	Ph.D	161	Yes	21-06-2016	-	Regular
20	SHAFIQUL ISLAM	42	Assistant Professor	Male	Ph.D	95	Yes	16-06-2016	-	Regular
21	SOMA MANDAL	45	Assistant Professor	Female	Ph.D	158	Yes	26-06-2016	-	Regular
22	SOUMA HALDER	42	Assistant Professor	Female	Ph.D	85	Yes	14-07-2017	-	Regular
23	SUBHASUNDAR BANDYOPADHYAY	60	Associate Professor	Male	Ph.D	286	Yes	04-10-2016	-	Regular
24	SURADHUNI GHOSH	42	Assistant Professor	Female	M.Sc.	141	Yes	26-07-2016	-	Regular
25	EYEDA SHARIQATUL MOULA ALQUADRI	52	Dean / Principal / Director / Vice Chancellor	Female	Ph.D	252	Yes	01-03-2016	-	Regular
26	SUTAPA BOSE	35	Assistant Professor	Female	M.Ed	118	Yes	23-08-2021	-	Regular
27	MD MOHSIN KHAN	43	Assistant Professor	Male	Ph.D	85	Yes	23-09-2022	-	Regular


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GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE

7, Mayurbhanj Road, Kolkata - 700023

NIRF Report 2024

National Institutional Ranking Framework Ministry of Education Government of India Welcome to Data Capturing System: COLLEGE												
Submitted Institute Data for NIRF'2024												
Institute Name: Govt. Girls General Degree College [IR-C-C-57125]												
Sanctioned (Approved) Intake												
Academic Year	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18						
UG (3 Years Programs)	405	405	375									
Total Actual Student Strength (Programs) Offered by Your Institution												
(All programs of all years)	No. of Male Students	No. of Female Students	Total Students	Within State (Including male & female)	Outside State (Including male & female)	Outside Country (Including male & female)	Economically Backward (Including male & female)	Socially Challenged (SC+ST+OBC Including male & female)	No. of students receiving full tuition fee reimbursement from the State and Central Government	No. of students receiving full tuition fee reimbursement from Institution Funds	No. of students receiving full tuition fee reimbursement from the Private Bodies	No. of students who are not receiving full tuition fee reimbursement
UG (3 Years Programs)	0	487	487	479	8	0	442	37	1	0	0	479
Placement & Higher Studies												
UG (3 Years Programs): Placement & higher studies for previous 3 years												
Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates(Amount in Rs.)	No. of students selected for Higher Studies					
2018-19	375	173	2020-21	133	11	120000(one lakh twenty thousand only)	19					
2019-20	375	147	2021-22	93	11	168000(one lakh sixty eight thousand only)	38					
2020-21	375	138	2022-23	55	1	193166(One Lakh Ninety Three thousand one hundred and eighty eight only)	24					
Financial Resources: Utilised Amount for the Capital expenditure for previous 3 years												
Academic Year	2022-23	2021-22	2020-21									
	Utilised Amount	Utilised Amount	Utilised Amount									
Annual Capital Expenditure on Academic Activities and Resources (excluding expenditure on buildings)												
Library	346440 (THREE LAKH FORTY SIX THOUSAND FOUR HUNDRED AND FORTY)	346435 (THREE LAKH FORTY SIX THOUSAND FOUR HUNDRED AND THIRTY NINE)	0 (ZERO)									
New Equipment for Laboratories	602050 (SIX LAKH TWO THOUSAND NINE HUNDRED AND FIFTY)	196295 (ONE LAKH NINETY EIGHT THOUSAND TWO HUNDRED AND NINETY NINE)	26735 (TWENTY SIX THOUSAND SEVEN HUNDRED AND THIRTY FIVE)									
Other expenditure on creation of Capital Assets (excluding expenditure on Land and Building)	0 (ZERO)	0 (ZERO)	0 (ZERO)									

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Degree College
Kolkata



GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE

7, Mayurbhanj Road, Kolkata - 700023

Financial Resources: Utilised Amount for the Operational expenditure for previous 3 years										
Academic Year	2022-23	2021-22	2020-21							
	Utilised Amount	Utilised Amount	Utilised Amount							
Annual Operational Expenditure										
Salaries (Teaching and Non-Teaching staff)	48184300 (FOUR CRORE SIXTY ONE LAKH AND EIGHTY FOUR THOUSAND)	48811858 (FOUR CRORE EIGHTY EIGHT LAKH ELEVEN THOUSAND EIGHTY FOUR HUNDRED AND FIFTY EIGHT)	43257192 (FOUR CRORE FIFTY TWO LAKH FIFTY SEVEN THOUSAND NINE HUNDRED AND NINE THOUSAND)							
Maintenance of Academic Infrastructure or consumables and other running expenditures (excluding maintenance of hostels and allied services rent of the building, decoration cost, etc)	667046 (SIX LAKH SIXTY SEVEN THOUSAND AND FORTY SIX)	271615 (TWO LAKH SEVENTY ONE THOUSAND SIX HUNDRED AND FIFTEEN)	381202 (THREE LAKH SIXTY ONE THOUSAND TWO HUNDRED AND TWO)							
Seminars/Conferences/Workshops	150000 (ONE LAKH AND FIFTY THOUSAND)	200000 (TWO LAKH)	60000 (SIXTY THOUSAND)							
PCS Facilities: Facilities of physically challenged students										
1. Do your institution buildings have Lifts/Ramp(s)?		Not available								
2. Do your institution have provision for walking aids, including wheelchairs and transportation from one building to another for handicapped students?		No								
3. Do your institution buildings have specially designed toilets for handicapped students?		Yes, less than 40% of the buildings								
Faculty Details										
Sno	Name	Age	Designation	Gender	Qualification	Experience (In Months)	Currently working with institution?	Joining Date	Leaving Date	Association type
1	ABDUL MATIN	33	Assistant Professor	Male	M.A	75	Yes	04-04-2017	-	Regular
2	ANGSHUMAN SARKAR	58	Associate Professor	Male	Ph.D	399	Yes	27-04-2016	-	Regular
3	ANTARA MUKHERJEE	43	Assistant Professor	Female	Ph.D	208	Yes	17-06-2016	-	Regular
4	BHAKSHATI BHATTACHARYYA	48	Associate Professor	Female	Ph.D	252	Yes	20-06-2016	-	Regular
5	DEBAPRASAD BANERJEE	62	Associate Professor	Male	Ph.D	360	Yes	31-05-2016	-	Regular
6	JAYANTA JOY CHATTERJAY	64	Associate Professor	Male	Ph.D	479	Yes	15-04-2016	-	Regular
7	KAUSHIKI MUKHERJEE	36	Assistant Professor	Female	Ph.D	90	Yes	17-01-2016	-	Regular
8	KOEL ADHIKARY	44	Assistant Professor	Female	Ph.D	155	Yes	20-06-2016	-	Regular
9	MICHUMITA SEN	64	Associate Professor	Female	Ph.D	415	Yes	01-03-2016	-	Regular
10	MD SHAHD JAMIL	50	Assistant Professor	Male	Ph.D	166	Yes	16-06-2016	-	Regular
11	MOUSUM BHAR	53	Associate Professor	Female	Ph.D	260	Yes	05-06-2016	-	Regular
12	MINU CHAKRABORTY	44	Assistant Professor	Female	Ph.D	156	Yes	20-06-2016	-	Regular
13	NAFISA SARKAR	44	Assistant Professor	Female	M. Phil	106	Yes	14-07-2016	-	Regular
14	PRATHAMA RAY	60	Associate Professor	Female	M. Phil	315	Yes	28-05-2022	-	Regular

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Kolkata



GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE

7, Mayurbhanj Road, Kolkata - 700023

15	RAJASHREE DASGUPTA	46	Assistant Professor	Female	Ph.D	167	Yes	25-07-2016	-	Regular
16	RUPA BANERJEE NEE SAMAPATI	60	Associate Professor	Female	M. Phil	419	Yes	21-06-2016	-	Regular
17	SAMPA SEN	56	Associate Professor	Female	Ph.D	323	Yes	24-11-2016	-	Regular
18	SENJUTI GUPTA	40	Assistant Professor	Female	Ph.D	173	Yes	17-05-2016	-	Regular
19	SHABNAM PARVEEN	48	Assistant Professor	Female	Ph.D	173	Yes	21-06-2016	-	Regular
20	SHAFIQUL ISLAM	43	Assistant Professor	Male	Ph.D	107	Yes	15-05-2016	-	Regular
21	SOMA MANDAL	46	Assistant Professor	Female	Ph.D	170	Yes	26-05-2016	-	Regular
22	SOUHAHALDER	44	Assistant Professor	Female	Ph.D	97	Yes	14-07-2017	-	Regular
23	SUBHASUNDAR BANDYOPADHYAY	61	Associate Professor	Male	Ph.D	298	Yes	04-10-2016	-	Regular
24	SURADHINI GHOSH	44	Assistant Professor	Female	M.Sc.	153	Yes	26-07-2016	-	Regular
25	SYEDA SHARIQATUL MOULA ALQUADRI	53	Dean / Principal / Director / Vice Chancellor	Female	Ph.D	264	Yes	01-03-2016	-	Regular
26	SUTAPA BOSE	37	Assistant Professor	Female	M.Ed	130	Yes	23-08-2021	-	Regular
27	MD MOHSIN KHAN	44	Assistant Professor	Male	Ph.D	97	Yes	23-09-2022	-	Regular


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Degree College
Kolkata



Academic and Administrative Audit (AAA) and follow-up action taken

Government Girls' General Degree College 7, Mayurbhanj Road, Kolkata-700023

Academic Audit Report

Assessment Period : 2018-19 to 2022-23

1. Faculty Information (Sanctioned post/filled up posts and qualification) :

Academic Session	Sanctioned Post	Filled-up Posts	NETS/LET/Ph.D.
2018-19	25	28	25
2019-20	37	28	25
2020-21	37	27	24
2021-22	37	27	24
2022-23	37	27	24

2. Students Enrollment:

Academic Session	Total Students Strength	Students Admitted	Admitted from Reserved Category
2018-19	400	173	17
2019-20	400	147	18
2020-21	400	138	08
2021-22	430	180	19
2022-23	430	155	16

3. Pass Percentage of Students during last five years:

Academic Session	Appeared in the Final Examination	Pass out Students	Pass Percentage
2018-19	50	31	62.00%
2019-20	98	95	96.94%
2020-21	134	133	99.25%
2021-22	128	98	76.56%
2022-23	115	57	49.57%

4. Grant Received in the last five years:

Academic Session	Grant Received (in Lakhs)
2018-19	0 (Zero)
2019-20	6.36 (Rupees Six lakh Thirty-six thousand)
2020-21	19.93 (Rupees Nineteen lakh Ninety-three thousand)
2021-22	0 (Zero)
2022-23	0 (Zero)

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Degree College
Kolkata



5. No. of Workshops/ Seminars /Research methodology /Entrepreneurship year-wise during last five years:

Academic Session	No. of Workshops/ Seminars /Research methodology /Entrepreneurship
2018-19	9
2019-20	12
2020-21	1
2021-22	2
2022-23	3

6. No. of Research papers published in Journals:

Academic Session	No. of Research papers published in Journals
2018-19	5
2019-20	5
2020-21	5
2021-22	3
2022-23	7

7. No. of books and chapters in edited volume/books in last 5 years:

Academic Session	No. of books and chapters in edited volume/books
2018-19	7
2019-20	4
2020-21	4
2021-22	3
2022-23	9


8. No. of Extension and Outreach programmes by N.S.S:

Academic Session	No. of extension and outreach programmes
2018-19	4
2019-20	6
2020-21	5
2021-22	11
2022-23	15

9. Linkage / Collaborations/ MoUs:

Academic Session	Linkage	Collaboration	MoUs
2018-19	22	2	6
2019-20			
2020-21			
2021-22			
2022-23			

Page 2 | 9


Principal
Government Girls' General
Degree College
Kolkata



GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE

7, Mayurbhanj Road, Kolkata - 700023

10. Library:

Sl. No.	Particulars	Remarks
1.	No. of Books in the library	6898
2.	No. of Journals	32
3.	Internet Facility available in the Library	Yes, Alliance and BSNL Broadband
4.	Reading Room (Air Conditioned)	Available
5.	Amount spent for purchase of books and journals during the year (2022-23)	Rs. 3,40,440/-

11. Student Computer Ratio:

Sl. No.	Particulars	Remarks
1.	No. of Computers available at the College premises	81
2.	No. of Computers accessible only for Students	54
3.	Student Computer Ratio in last 5 academic periods	8.02
4.	Percentage of accessibility	65.43%


12. No. of Students benefitted by Scholarships:

Academic Session	No. of benefitted Students
2018-19	231
2019-20	308
2020-21	306
2021-22	305
2022-23	315

13. Students Progression in Higher Studies and Placed in Jobs:

Academic Session	Outgoing Students	Progression to Higher Studies or Placed in Jobs
2018-19	31	15
2019-20	95	21
2020-21	133	45
2021-22	98	22
2022-23	57	19

Page 2 | 9


Principal
Government Girls' General
Degree College
Kolkata



14. Students qualified in National/ International level Examinations:

Academic Session	No. of Students qualified
2018-19	0
2019-20	0
2020-21	0
2021-22	0
2022-23	2

15. Students owned Awards and Medals for Sports / Cultural activities:

Academic Session	No. of Students Awarded
2018-19	2
2019-20	0
2020-21	0
2021-22	2
2022-23	0


16. Average no. of Sports and Cultural Programs participated by students:

Academic Session	No. of Sports / Cultural Programs
2018-19	6
2019-20	4
2020-21	1
2021-22	8
2022-23	5

17. No. of teachers undergone Career Advancement in last five years:

Academic Session	No. of teachers undergone Career Advancement
2018-19	03
2019-20	01
2020-21	02
2021-22	01
2022-23	NIL

Page 4 | 9


Principal
Government Girls' General
Degree College
Kolkata



18. No. of teachers received financial assistance to attend conference / Workshops and towards membership fee of professional bodies:

Academic Session	No. of teachers received financial assistance
2018-19	0
2019-20	0
2020-21	0
2021-22	0
2022-23	16 (Received amounting Rs.1,500/- each)

19. Add-on courses:

Academic Session	Details of Add-on Courses
2018-19	1) Diploma in Computer Application by WEBEL. 2) Urdu Marsiya conducted by Department of Urdu 3) Special coaching of W.B.C.S Competitive Examination conducted by Employment Exchange, Kidderpore, West Bengal
2019-20	1) Diploma in Computer Application by WEBEL.
2020-21	1) Diploma in Computer Application by WEBEL.
2021-22	1) Diploma in Computer Application by WEBEL.
2022-23	1) Diploma in Computer Application by WEBEL. 2) Constitutional Rights and Duties of an Indian Citizen conducted by Department Sociology.

Sl. No.	Criterion	Observation
20.	Curriculum Delivery:	Being an affiliated College, the curriculum is followed as per the recommendations of the University of Calcutta. Few teachers are Board of Study (BOS) members who provide valuable suggestions in course curriculum designing to the University.
21.	Feedback System:	Feedback have been taken from stakeholders i.e. Students, Teachers, Alumni, Employers, Parents. Based on those, Action were taken by IQAC and intimated to the University. Also hosted in the college website
22.	Teaching Learning and Evolution:	Apart from Chalk and Lecture method, Audio visual system of PPT are used and study materials hosted in the college website. Five (ICT enabled rooms are there. Two lecture theater halls are there along with one seminar hall. Classes are conducted in blended mode

Page 5 | 9

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Kolkata



GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE

7, Mayurbhanj Road, Kolkata - 700023

23.	Seminars and Workshops and Webinars:	Seminars, Workshops and Webinars are organized regularly in collaboration with different college and organizations for academic exposure of the enrolled learners.
24.	Programme outcomes and Course Outcome:	Program outcomes and Course Outcomes of different subjects are hosted in the college website. Students of different semesters are made aware of the same before the start of each semester. Attainments of POs and CoS have also been done by few departments for the seasons 2021-22 and 2022-23.
25.	Research Activities:	Teachers are always encouraged by IQAC to publish papers in reputed journals and make international publications in books. Two teachers from Physics and Urdu are guiding scholars for Doctoral thesis. Research grants also received by the Physics department from SERB and ISRO in 2019 and 2021 to carry out research projects. Total grant amount is Rs. around 26 lakhs.
26.	Career Counseling and Placement Cell:	Career Counseling and Placement Cell had organized eight career talks for final year students to trend them for suitable jobs. Two career talks were also arranged for alumni during 2021-22 and 2022-23 and few alumni were selected after the training process in September 2022. Alumni were engaged for different departmental pursuits of the college from time to time. The other statutory cells like Anti Ragging & Anti Sexual Harassment cell, Internal Complaint Committee, Grievance Redressal cell, Minority Cell, Electrical Literacy Club also support the learners in best provide ways during their tenure in the college. Zero tolerance to ragging is maintained in the college.
27.	Code of Conduct:	Code of conduct for students, teachers and office supporting staff is displayed in the notice board and posted in the college website.

Page 619

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Kolkata



28.	IQAC (Internal Quality Assurance Cell): (Roll of IQAC in organizing different events (Seminars, Workshop, Webinars) with others sub-committees for academic developments):	Major academic decisions related to student's welfare, teacher's welfare are arranged in consultation with the Principal. IQAC with career advancement subcommittee looks after the career advancement of the Teachers in different academic sessions and encourage teachers to join under different faculty development programmes/workshops to remaining updated on various course curriculums recommended by the University. The teachers are also encouraged to publish research papers in reputed journals and guide students for different projects under varied topics. Based on feedbacks received from final year students, teachers, parents, Alumni the IQAC takes decisions for future course of actions in consultation with the Principal for the holistic development of the learners.
29.	Gender Sensitization:	The ICC of the college is very sensitive to address all gender related issues. Gender awareness programs are held in every academic session for the learners to increase their exposure on different gender related problems. Students' seminars are also held on gender related issues. International Women's Day is celebrated every year by the Cultural sub-committee. Gender audit was performed taking valuable feedbacks internally from all the stakeholders of the college - students, teachers, and office supporting staff in the sessions 2021-22 and 2022-23.
30.	Institutional efforts / initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal and socioeconomic affairs:	The college maintains harmony by involving all the students, teachers and other staff members belonging from different religious groups to observe such events as teachers day, International Women's Day, International Mother Language Day, Independence Day, Republic Day etc. The students celebrate different religious festivals like Iftar Party, Basanta Utsav, Christmas Eve Celebration, Bhoja Sammilani after Durga Puja with the teachers with great passion. The enrolled learners have different mother tongues like Hindi, Bengali, Urdu, Nepali, and Maithali.


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Kolkata



31.	Best Practices:	<ul style="list-style-type: none">• The college offers one time financial assistance to needy and meritorious students for purchasing books and study materials from the student's welfare fund since 2016 from its inception in every academic sessions.• The college has taken effort to portray the rich cultural heritage of the locality- Kidderpore- Ekbalpore- Mominpore, where it is located involving different local NGOs and neighborhood community by organizing diversity festival Calcutta-23 in November, 2019 and Food festival Khana-E-Kidderpore in November, 2022 within the college campus.
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Suggestions for improvement:

1. More teachers required in different departments against the sanctioned posts
2. Library updating process to be strengthened with the development of an archive section. More online journal subscription is needed
3. National and international linkage initiatives are required.
4. Career talks to be organized frequently to arrange for job placements.
5. Social research projects that are community oriented are to be initiated seeking fund from the Government or other funding agencies
6. Emphasis required on hands on training programs and project developments
7. Initiatives to be taken to start Add on courses in every department
8. Need more training programs for the NTS
9. Alumni connections to be strengthened.
10. An active incubation cell is needed
11. Linkages with industries are to be strengthened
12. The college should start standard journals

Page 8 | 9

Olynda.
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GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE

7, Mayurbhanj Road, Kolkata - 700023

Details of the auditors :

Name of the person	Signature with seal
Dr. Tushar Kanti Ghara Joint DPT, W.B Education Directorate Govt. of West Bengal	 Dr. Tushar Kanti Ghara Joint DPT, W.B Education Directorate Govt. of West Bengal
Dr. Jaydeep Sarangi Principal, New Alipore College Kolkata	 Dr. Jaydeep Sarangi Principal New Alipore College Kolkata-700053
Dr. Sanatanu Chakrabarti Principal, Government General Degree College, Singur	 Dr. SANATANU CHAKRABARTI PRINCIPAL GOVT. GENERAL DEGREE COLLEGE, SINGUR
Dr Debashis Biswas Inspector of Colleges University of Calcutta	 19.03.24 Inspector of Colleges UNIVERSITY OF CALCUTTA

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2 ND FLOOR	Female Faculties -1
	Male Faculties -1
	Students -3
	Toilet For Observer-1

- 13) Common Room for Girls (mention the no.) : ONE
- 14) Medical care facility available
(Sick bed, First aid, Lady Attendant) : YES
- 15) Canteen Facilities:
- a) Canteen Facilities available : YES
- b) How many canteens available : 02
- 16) Gardener available : No
- 17) Stock register is maintains at the college
- a) Laboratory Departments : YES
- b) Office : YES
- 18) Maintenance of leave records
(whether maintained in the college office)
- a. Casual Leave : YES
- b. Earned leave : YES
- c. Maternity Leave : YES
- d. Medical Leave : YES
- 19) Updation and maintenance of Service Book
for faculty members and office staffs
- a. Service Books for Faculty Members : YES
- b. Service Books for office staffs : YES
- 20) Facilities of physically Challenged Students / Staffs : YES
(Ramp, Washroom, Wheel-Chair for Divyangjan)
- 21) Whether ICC and Gender Equity Cell exists in the campus: YES
- 22) Do the college maintain AMC for the Computers : YES
- 23) Sports, games (indoor, outdoor):
- a) Whether the college has sports facilities for the students : YES
Following Indoor sports facilities are available at College
- ❖ Badminton Racket and Cock
 - ❖ Chess
 - ❖ Carrom Board
 - ❖ Scrabble
 - ❖ The college has a Spin-Bike Flywheel (Cycle) in Girl's Common Room.
- b) Whether playground is present? : YES
Government Girls' General Degree College has a beautiful in-campus playground (area of playground 1500.4 sq ft approx) where different groups of college students use to practice Badminton as outdoor games under able supervision. In the field of indoor games our college has facilities of carrom in Girl's Common Room.
- c) Whether Annual Sports is conducted every year? : YES
- d) Types of events conducted for sports:

Sl. No.	Events For Students	Events For Teachers And Office Staff	Events For Other Than Office Staff
1	Back-Facing Walking	Walking	Walking
2	Balance Race	Hit The Wicket	Hit The Wicket
3	Spoon Marble Race	Musical Chair	Musical Chair
4	Skipping Race		

Stylish



GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE

7, Mayurbhanj Road, Kolkata - 700023

GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE 7 Mayurbhanj road, Kolkata - 700023

ADMINISTRATIVE AUDIT

Assessment Period : 2018-19 to 2022-23

Facility: Quality / Service in the College

- 1) Area of the College : 4867750 sq. meter
2) Office Space:

OFFICE ROOM	DIMENSIONS	TOTAL AREA
1 st FLOOR ROOM NO. 1	18' 3" x 8' 9"	159.69 Square feet
1 st FLOOR ROOM NO. 1	(18' 8" x 14") - (17' x 4' 4")	231 Square feet
GROUND FLOOR	21' 1.5" x 11' 10"	291.65 Square feet

- 3) Area of the Library:

LIBRARY	DIMENSIONS	TOTAL AREA
READING ROOM	31' 9.5" x 19' 2"	608.54 Square feet
STACK ROOM	31' 10.5" x 39' 1.5"	1244.15 Square feet
LIBRARY OFFICE	19' 3" x 8' 10"	170.04 Square feet

- 4) No. of Classrooms : 27
5) No. of Classroom with ICT facility : 07
6) Laboratories space and no. of rooms : 10

PHYSICS

Physics LAB. NO.	DIMENSIONS	TOTAL AREA
01	32' 1.5" x 19' 2"	614.93 Square feet
02	24' x 19' 1.5"	458 Square feet
03(A)	23' 1" x 16' 1"	371.26 Square feet
03(B)	16' 2" x 15' 9"	254.63 Square feet

CHEMISTRY

Chemistry LAB. NO.	DIMENSIONS	TOTAL AREA
01	32' x 19' 2.5"	613.33 Square feet
02	32' x 19' 2"	613.33 Square feet
03(A)	27' 1" x 15' 10"	428.82 Square feet
03(B)	15' 10" x 11' 7"	183.4 Square feet

GEOGRAPHY

Geography LAB. NO.	DIMENSIONS	TOTAL AREA
01	31' 10" x 19' 1"	607.49 Square feet
02	31' 10" x 19' 1"	607.49 Square feet

BOTANY

Mathematics LAB. NO.	DIMENSIONS	TOTAL AREA
01	32' 5" x 19' 1"	610.67 Square feet

MATHEMATICS

Mathematics LAB. NO.	DIMENSIONS	TOTAL AREA
01	15' 7" x 19' 28"	300.38 Square feet

- 7) No of Computer Labs : 01
8) Girls' Hostel facility available : Yes
a) No of Boarders : 15
9) SECURITY:
a) How many security guards are there? : FOUR (03 Male, 01 Female)
b) Whether any separate rooms for security? : YES
c) Whether CC TV facility available? : YES
d) How many CCTV camera installed : 27

Details of CCTV camera installed (floor wise)

FLOOR	AREA	NO. OF CCTV INSTALLED
GROUND	Front Corridor	6
	First Corridor	6
	Second Corridor	5
FIRST	Office (Head Clerk)	0
	Office	1
	Library Stack	2
	Library (Reading Room)	1
SECOND		6
Total		27

- e) Records of the visitors kept by the gatekeepers? : YES

10) Drinking water facility:

- a) Total no. of Water coolers : Four
b) Whether AMC done for the water coolers : NO

11) Power backup facility

- : NO

12) Washroom facilities:

- a) Male faculties : YES
b) Female faculties : YES
c) Male Office Staffs : YES
d) Female Office Staffs : YES
e) Students : YES
f) For physically challenged students : YES at Ground floor.

FLOOR	NAME & NO. OF THE TOILET
Ground Floor	Male And Female Office Staff -1
	Students -3
	Female Faculties -1
	For Physically Challenged -1
1 st FLOOR	Female Faculties -1
	Male Faculties -1
	Female Office Staff -1
	Male And Female Office Staff -1
	Students -3
	Principal Room -1 Principal Anti Chamber -1

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7, Mayurbhanj Road, Kolkata - 700023

5	Mental Arithmetic Race		
6	Vocabulary Race		
7	Three-Legged Walking		
8	Clown Race		

e) Can all male & female staffs join in the annual sports events? : YES

24) Other Important Issues:

a) How many computers do you have in the college : 81

b) Does the college have good internet facilities / Wi-Fi connections? : YES

25) Did your college arrange for training of faculty members? : YES

26) How many faculty members / administrative staffs can operate MS-Word/ MS- Power Point/ MS-Excel for teaching or administrative purpose?:

90% of the all staff are computer literate

BASIC ADMINISTRATIVE INFORMATION

27) Mission and vision of the college displayed in the premises and college website : YES

28) IQAC meetings regularly held : YES

29) Purchase committee meetings regularly held : YES

30) Teacher's Council meetings regularly held : YES

31) Academic Committee meetings regularly held : NO

32) a) Maintenance of covid protocols done in the college : YES

b) Policy Document taken in the IQAC to maintain COVID Protocols: YES

33) a) MoU with other Institutions? : YES

b) How many institutions : 30

34) Linkage with other Institutions maintained : YES

35) No of staffs in the college:

Academic Session	Teaching Staff	Non-Teaching Staff
2018-19	28	12
2019-20	28	15
2020-21	27	16
2021-22	27	15
2022-23	27	15

36) Doctors on call facility available : YES

37) Are there any awareness seminars / workshops held in the college for cyber-crime security : YES

38) a) Is there any alumni cell in the college? : YES

b) Is it registered? : NO

39) Does the college collect feedbacks regularly from stakeholders regarding campus environment, teaching-learning etc?

a) From Students : YES

b) From Faculties : YES

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- c) From Non-teaching Staffs : YES
d) From Parents : YES
e) From Alumni : YES

40) Function of Students' welfare Subcommittee in each Academic Session : YES

41) Whether audit conducted

- a) Internal audit : YES
b) Green audit : YES
c) Government Audit : YES

42) Whether maintenance of grants is received and utilization certificates submitted? : YES

43) Whether the college has mandatory cells like -

- a) Anti-Ragging : YES
b) Internal Complaints Cell (with gender crime cell) : YES
c) General Grievance Redressal Cell : YES
d) Minority Cell : YES
e) Backward and Minority Cell : YES

44) Whether scholarship / grant records are maintained by the college office? : YES

45) How many types of scholarships are provided to students? : Six

1. Kanyashree
2. SVMCM Minority
3. SVMCM Non-Minority
4. Post Matric Minority (Aikyashree)
5. OASIS
6. TSP Minority (Aikyashree)

46) Percentage of students benefitted from scholarships in the current academic sessions?

Number of students benefitted by scholarships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the year

Academic Year	Number of students benefitted	Student Strength	Percentage of Students benefitted
2018-19	231	327	70.64
2019-20	308	384	80.21
2020-21	306	406	75.37
2021-22	305	441	69.16
2022-23	315	425	74.12

47) Other than the Government, is there any other source of funding in the college? : NO

48) Teachers' Council, Governing Body, Alumni association, Purchase committee, Students Welfare Committee and other academic and Administrative committees remained functional? : YES

49) Departments conduct educational tour, Tour to Museum etc.: YES

50) The Institution has effective welfare measures for teaching and non-teaching staff : YES


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Members of the Audit Team:

<i>External Members</i>	<i>Signature & Seal</i>
Expert 1	 19.3.2024 Principal Govt. General Degree College, Durgam
Expert 2	 19.3.2024 Dr. SANTANU CHAKRABARTI PRINCIPAL GOVT. GENERAL DEGREE COLLEGE, DURGAM
Expert 3	 19.03.24. Inspector of Colleges UNIVERSITY OF CALCUTTA
Expert 4	 19.3.2024 Dr. Jaydeep Sarangi Principal New Alipore College Kolkata-700053

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GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE

7, Mayurbhanj Road, Kolkata - 700 023

Telephone No. : 033-2448-1160, 033-2448-1171

E-mail : gggdc.coll@gmail.com

Website : www.govtgirlsekalpur.com

Ref. No. :

Date :

Follow up Actions of the IQAC based on Suggestions of the Academic Audit

1. The Principal of the college has continuously appealed the Higher Education Department, GoWB for more teachers appointment against the vacant posts.
2. Efforts have been taken to create an archive section on rich heritage culture of Kidderpore - Ekhalpore - Mominpore locality in the Central Library
3. The college is taking initiatives for more career talks to arrange per academic session involving Anadip Foundations, Right Track, George Telegraph, Magic Bus Foundations for suitable job placement of the learners.
4. The IQAC has requested all the HODs to initiate add on courses from the next academic session for the enrolled learners in the department and to submit proposals for the same at the earliest.
5. IQAC already requested Industrialist Md. Giasuddin to organize internship for our students.
6. Efforts are taken to increase the number of training programs for non-teaching staff members.


IQAC coordinator
Co-ordinator
IQAC



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