



सत्यमेव जयते



# GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE

7, Mayurbhanj Road, Kolkata - 700 023

Telephone No. : 033-2448-1160, 033-2448-1171

E-mail : gggdc.coll@gmail.com

Website : www.govtgirlsekalpur.com

Ref. No. : .....

Date : .....

With reference to DVV query regarding Criteria 6.5.2 of the SSR submitted by the HEI, this is to state that the clarification is as follows:

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of IQAC: quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Preparation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

**HEI input (before DVV):**

A. Any 4 or more of the above.

**DVV remarks:** Kindly provide action taken report on feedback analysis for IQAC during the assessment period.

**Changed input (After DVV):**


A. Any 4 or more of the above (points 1, 2, 3, 4 and 5 applicable)

**HEI clarification:**

Action taken reports on feedbacks collected from students, teaching staff, office supporting staff and the alumni by the college authority in consultation with IQAC during the assessment period.

**Documents:**

1. Clearly scanned action taken report on feedback analysis for IQAC during the assessment period.

  
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## 6.5 Internal Quality Assurance System

6.5.2 DVV query no. 4 Kindly provide action taken report on feedback analysis for IQAC during the assessment period.



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Ref. No. : 41/466DC/24

Date: 07/05/24

To  
The Inspector of Colleges  
University of Calcutta  
College Street  
Kolkata 70003



07-05-2024

**Sub: Intimation regarding the action taken reports on feedbacks collected from Students, Teaching Staff, Office Supporting Staff and Alumni by the college authority in consultation with IQAC**

Sir,


This is to inform you that the college has taken actions on the feedbacks collected from different stakeholders of the institute viz. students, teaching staff, office supporting staff and alumni on academic activities, curriculum followed and on overall ambience of the institute in different academic sessions from 2019-2020. The actions to be taken on the basis of feedback received were discussed thoroughly in the IQAC meetings.

The list of actions taken under different academic sessions are enclosed

Encl :

1. Actions taken reports based on students, teachers and office supporting staff
2. Actions taken reports on feedback from the teachers
3. Actions taken report on feedback from Alumni

  
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Principal 07/05/24  
Government Girls General Degree College,  
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Principal  
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### Action Taken Report on Feedback by the Institution Academic Session 2019-20

The institution has received feedback from students which are then analyzed and necessary action is taken through proper channel. With regard to feedback on academic activities, curriculum and over all ambience of the institution following actions have been taken after relevant discussion in IQAC meetings -

- 1) S.S.S Enterprise was informed and given the task of cleaning the toilets.
- 2) Committee members of this subcommittee were informed and they assured us that they would look after and try to organize more such activities.
- 3) More sessions on Career Counselling will be organized by the Career Counselling Cell in collaboration with IQAC.
- 4) It was found that one teacher and one computer was available. Thereafter, it was decided that the computer room of the college will be available for the students training.
- 5) Teachers and other support staff were informed of the demands of the students.
- 6) Canteen sub-committee was informed of the feedback of the students. Steps would be taken to improve the quality of food served.
- 7) This point was discussed in the Teachers Council Meeting. Teachers were requested to interact with the students.

IQAC Coordinator

Co-ordinator  
IOAC

Officer - in - Charge

Officer-in-Charge  
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Principal  
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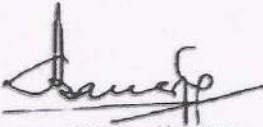
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### Action Taken Report on Feedback by the Institution Academic Session 2020-21

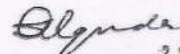
The institution has received feedback from Students, Teaching Staff and Office Supporting Staff which are then analyzed and necessary action is taken through proper channel. With regard to feedback on academic activities, curriculum and over all ambience of the institution following actions have been taken after relevant discussion in IQAC meetings -

- 1) Security Guards were instructed to see to it that there is uninterrupted water supply in the toilets.
- 2) Proper cataloguing of books is underway.
- 3) Steps were taken to provide the students e-books and on live study materials during lockdown.



IQAC Coordinator

Co-ordinator:  
TOAC

  
Officer -in - Charge <sup>24/8/21</sup> / Principal

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### Action Taken Report on Feedback by the Institution Academic Session 2021-22

The institution has received feedback from Students, Teaching Staff and Office Supporting Staff which are then analyzed and necessary action is taken through proper channel. With regard to feedback on academic activities, curriculum and over all ambience of the institution following actions have been taken after relevant discussion in IQAC meetings -

- 1) Security Guards were instructed to see to it that there is uninterrupted water supply in the toilets.
- 2) Proper cataloguing of books is underway.
- 3) Steps were taken to provide the students e-books and on live study materials during lockdown.

IQAC Coordinator

Co-ordinator  
IQAC

  
Officer -in - Charge / 19/05/22  
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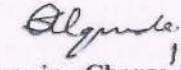
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### Action Taken Report on Feedback by the Institution Academic Session 2022-23

The institution has received feedback from Students, Teaching Staff and Office Supporting Staff which are then analyzed and necessary action is taken through proper channel. With regard to feedback on academic activities, curriculum and over all ambience of the institution following actions have been taken after relevant discussion in IQAC meetings -

- 1) Effort is on to buy more Books and Journals.
- 2) Librarian Mrs. Tapasree Das joined this college and she is trying to improve the facilities of the college.

  
IQAC Coordinator  
Co-ordinator  
IOAC

  
17/11/23  
Officer - in - Charge / Principal  
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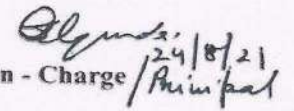
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### Action Taken Report on Feedback by the Institution Academic Session 2020-21


The institution has received feedback from Teachers which are then analyzed and necessary action is taken through proper channel. With regard to feedback on academic activities, curriculum and over all ambience of the institution following actions have been taken after relevant discussion in IQAC meetings -

- 1) Letters have been sent to DPI for filling in posts.
- 2) Effort will be taken to provide digital board in the classroom.
- 3) Effort will be taken to organise workshops on skills with MOU colleges.

  
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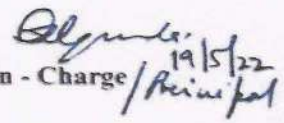
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### Action Taken Report on Feedback by the Institution Academic Session 2021-2022

The institution has received feedback from Teachers which are then analyzed and necessary action is taken through proper channel. With regard to feedback on academic activities, curriculum and over all ambience of the institution following actions have been taken after relevant discussion in IQAC meetings -

- 1) Effort is on to fill in vacant posts.
- 2) We are trying to set up LMS on our website.
- 3) Teachers can attend seminars and workshops during puja vacation and winter recess.

  
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The institution has received feedback from Teachers which are then analyzed and necessary action is taken through proper channel. With regard to feedback on academic activities, curriculum and over all ambience of the institution following actions have been taken after relevant discussion in IQAC meetings -

- 1) One new teacher has joined in the commerce department.
- 2) Posting order of one additional teacher received in the history department.
- 3) Effort is on to fill in vacant posts in Hindi and Botany department.

  
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Co-ordinator:  
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### Action Taken Report on Feedback by the Institution Academic Session 2020-2023

The institution has received feedback from Alumni which are then analyzed and necessary action is taken through proper channel. With regard to feedback on academic activities, curriculum and over all ambience of the institution following actions have been taken after relevant discussion in IQAC meetings -

- 1) Programme on internships are being arranged.
- 2) College hostel is there with fifteen seats.
- 3) Collaboration with it of physical education, Hasting house for the use of playground.
- 4) Picnic is being organised.

  
IQAC Coordinator  
Co-ordinator  
IOAC

  
Officer -in -Charge 17/01/23  
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