



# GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE

7, Mayurbhanj Road, Kolkata - 700 023

Telephone No. : 033-2448-1160, 033-2448-1171

E-mail : gggdc.coll@gmail.com

Website : www.govtgirlsekbalpur.com

Ref. No. : .....

Date : 18/07/2024

**With reference to DVV query regarding Criteria 6.5.2 of the SSR submitted by the HEI, this is to state that the clarification is as follows:**

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of IQAC: quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Preparation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

**HEI input (before DVV):**

A. Any 4 or more of the above.

**DVV remarks:** Kindly provide report of Academic and Administrative Audit (AAA) and follow-up action taken, during the assessment period.

**Changed input (After DVV):**

A. Any 4 or more of the above (points 1, 2, 3, 4 and 5 applicable)

**HEI clarification:**


The Academic and Administrative Audit (AAA) for the sessions 2018-19 to 2022-23 was conducted on 19.03.2024.

Details of the AAA are as follows-

Sl. No.	AAA for the session	Date of Audit	Experts for AAA
1	2018-19	19.03.2024	1. Dr. Tushar Kanti Ghara, Joint DPI, Education Directorate, Government of West Bengal 2. Dr. Jaydeep Sarangi, Principal, New Alipore College, Kolkata 3. Dr. Santanu Chakrabarty, Principal, Government General Degree College, Singur 4. Dr. Debashis Biswas, Inspector of Colleges, University of Calcutta
2	2019-20		
3	2020-21		
4	2021-22		
5	2022-23		

**Documents:**

1. Clearly scanned consolidated Academic and Administrative Audit (AAA) Reports for the sessions 2018-19 to 2022-23.
2. Clearly scanned Consolidated Follow-up action taken report for the sessions 2018-19 to 2022-23.

  
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## 6.5 Internal Quality Assurance System

### 6.5.2 DVV query no. 6 Academic and Administrative Audit (AAA) reports and follow-up action taken during the assessment period

#### Academic Audit Reports

## Government Girls' General Degree College 7, Mayurbhanj Road, Kolkata-700023

### Academic Audit Report

Assessment Period : 2018-19 to 2022-23

#### 1. Faculty Information (Sanctioned post/filled up posts and qualification) :

Academic Session	Sanctioned Post	Filled-up Posts	NET/SLET /Ph.D.
2018-19	25	28	25
2019-20	37	28	25
2020-21	37	27	24
2021-22	37	27	24
2022-23	37	27	24

#### 2. Students Enrollment:

Academic Session	Total Students Strength	Students Admitted	Admitted from Reserved Category
2018-19	400	173	17
2019-20	400	147	18
2020-21	400	138	08
2021-22	430	180	19
2022-23	430	155	16

#### 3. Pass Percentage of Students during last five years:

Academic Session	Appeared in the Final Examination	Pass out Students	Pass Percentage
2018-19	50	31	62.00%
2019-20	98	95	96.94%
2020-21	134	133	99.25%
2021-22	128	98	76.56%
2022-23	115	57	49.57%

#### 4. Grant Received in the last five years:

Academic Session	Grant Received (in Lakhs)
2018-19	0 (Zero)
2019-20	6.36 (Rupees Six lakh Thirty-six thousand)
2020-21	19.93 (Rupees Nineteen lakh Ninety-three thousand)
2021-22	0 (Zero)
2022-23	0 (Zero)

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**5. No. of Workshops/ Seminars /Research methodology /Entrepreneurship year-wise during last five years:**

Academic Session	No. of Workshops/ Seminars /Research methodology /Entrepreneurship
2018-19	9
2019-20	12
2020-21	1
2021-22	2
2022-23	3

**6. No. of Research papers published in Journals:**

Academic Session	No. of Research papers published in Journals
2018-19	5
2019-20	5
2020-21	5
2021-22	3
2022-23	7

**7. No. of books and chapters in edited volume/books in last 5 years:**

Academic Session	No. of books and chapters in edited volume/books
2018-19	7
2019-20	4
2020-21	4
2021-22	3
2022-23	9

**8. No. of Extension and Outreach programmes by N.S.S:**

Academic Session	No. of extension and outreach programmes
2018-19	4
2019-20	6
2020-21	5
2021-22	11
2022-23	15

**9. Linkage / Collaborations/ MoUs:**

Academic Session	Linkage	Collaboration	MoUs
2018-19	22	2	6
2019-20			
2020-21			
2021-22			
2022-23			

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## 10. Library:

Sl. No.	Particulars	Remarks
1.	No. of Books in the library	6898
2.	No. of Journals	32
3.	Internet Facility available in the Library	Yes, Alliance and BSNL Broadband
4.	Reading Room (Air Conditioned)	Available
5.	Amount spent for purchase of books and journals during the year (2022-23)	Rs.3,46,440/-

## 11. Student Computer Ratio:

Sl. No.	Particulars	Remarks
1.	No. of Computers available at the College premises	81
2.	No. of Computers accessible <b>only for Students</b>	53
3.	Student Computer Ratio in last 5 academic periods	<b>8.02</b>
4.	Percentage of accessibility	65.43%

## 12. No. of Students benefitted by Scholarships:

Academic Session	No. of benefitted Students
2018-19	231
2019-20	308
2020-21	306
2021-22	305
2022-23	315

## 13. Students Progression in Higher Studies and Placed in Jobs:

Academic Session	Outgoing Students	Progression to Higher Studies or Placed in Jobs
2018-19	31	15
2019-20	95	21
2020-21	133	45
2021-22	98	22
2022-23	57	19

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#### 14. Students qualified in National/ International level Examinations:

Academic Session	No. of Students qualified
2018-19	0
2019-20	0
2020-21	0
2021-22	0
2022-23	2

#### 15. Students owned Awards and Medals for Sports / Cultural activities:

Academic Session	No. of Students Awarded
2018-19	2
2019-20	0
2020-21	0
2021-22	2
2022-23	0

#### 16. Average no. of Sports and Cultural Programs participated by students:

Academic Session	No. of Sports / Cultural Programs
2018-19	6
2019-20	4
2020-21	1
2021-22	8
2022-23	5

#### 17. No. of teachers undergone Carrer Advancement in last five years:

Academic Session	No. of teachers undergone Carrer Advancement
2018-19	03
2019-20	01
2020-21	02
2021-22	01
2022-23	NIL

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**18. No. of teachers received financial assistance to attend conference / Workshops and towards membership fee of professional bodies:**

Academic Session	No. of teachers received financial assistance
2018-19	0
2019-20	0
2020-21	0
2021-22	0
2022-23	16 (Received amounting Rs.1,500/- each)

**19. Add-on courses:**

Academic Session	Details of Add-on Courses
2018-19	1) Diploma in Computer Application by WEBEL 2) Urdu Marsiya conducted by Department of Urdu 3) Special coaching of W.B.C.S Competitive Examination conducted by Employment Exchange, Kidderpore, West Bengal
2019-20	1) Diploma in Computer Application by WEBEL
2020-21	1) Diploma in Computer Application by WEBEL
2021-22	1) Diploma in Computer Application by WEBEL
2022-23	1) Diploma in Computer Application by WEBEL 2) Constitutional Rights and Duties of an Indian Citizen conducted by Department Sociology.

Sl. No.	Criterion	Observation
20.	Curriculum Delivery:	Being an affiliated College, the curriculum is followed as per the recommendations of the University of Calcutta; Few teachers are Board of Study (BOS) members who provide valuable suggestions in course curriculum designing to the University.
21.	Feedback System:	Feedback have been taken from stakeholders i.e. Students, Teachers, Alumni, Employers, Parents. Based on these, Action were taken by IQAC and intimated to the University. Also hosted in the college website
22.	Teaching Learning and Evolution:	Apart from Chalk and Lecture method, Audio visual system of PPT are used and study materials hosted in the college website. Five (ICT enabled rooms are there. Two lecture theater halls are there along with one seminar hall. Classes are conducted in blended mode

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23.	<b>Seminars and Workshops and Webinars:</b>	Seminars, Workshops and Webinars are organized regularly in collaboration with different college and organizations for academic exposure of the enrolled learners.
24.	<b>Programme outcomes and Course Outcome:</b>	Program outcomes and Course Outcomes of different subjects are hosted in the college website. Students of different semesters are made aware of the same before the start of each semester. Attainments of POs and Cos have also been done by few departments for the sessions 2021-22 and 2022-23.
25.	<b>Research Activities:</b>	Teachers are always encouraged by IQAC to publish papers in reputed journals and make international publications in books. Two teachers from Physics and Urdu are guiding scholars for Doctoral thesis. Research grants also received by the Physics department from SERB and ISRO in 2019 and 2021 to carry out research projects. Total grant amount is Rs. around 26 lakhs.
26.	<b>Career Counseling and Placement Cell:</b>	Career Counseling and Placement Cell had organized eight career talks for final year students to trend them for suitable jobs. Two career talks were also arranged for alumni during 2021-22 and 2022-23 and few alumni were selected after the training process in September 2022. Alumni were engaged for different departmental pursuits of the college from time to time. The other statutory cells like Anti Ragging & Anti Sexual Harassment cell, Internal Complaint Committee, Grievance Redressal cell, Minority Cell, Electoral Literacy Club also support the learners in best provide ways during their tenure in the college. Zero tolerance to ragging is maintained in the college.
27.	<b>Code of Conduct:</b>	Code of conduct for students, teachers and office supporting staff is displayed in the notice board and posted in the college website.

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28.	<b>IQAC (Internal Quality Assurance Cell):</b>  <b>(Roll of IQAC in organizing different events (Seminars, Workshop, Webinars) with others sub-committees for academic developments):</b>	<p>Major academic decisions related to student's welfare, teacher's welfare are arranged in consultation with the Principal.</p> <p>IQAC with career advancement subcommittee looks after the career advancement of the Teachers in different academic sessions and encourage teachers to join under different faculty development programmes/workshops to remaining updated on various course curriculums recommended by the University. The teachers are also encouraged to publish research papers in reputed journals and guide students for different projects under varied topics. Based on feedbacks received from final year students, teachers, parents, Alumni the IQAC takes decisions for future course of actions in consultation with the Principal for the holistic development of the learners.</p>
29.	<b>Gender Sensitization:</b>	<p>The ICC of the college is very sensitive to address all gender related issues. Gender awareness programs are held in every academic session for the learners to increase their exposure on different gender related problems. Students seminars are also held on gender related issues.</p> <p>International Women's Day is celebrated every year by the Cultural sub-committee. Gender audit was performed taking valuable feedbacks internally from all the stakeholders of the college -- students, teachers, and office supporting staff in the sessions 2021-22 and 2022-23.</p>
30.	<b>Institutional efforts / initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal and socioeconomic affairs:</b>	<p>The college maintains harmony by involving all the students, teachers and other staff members belonging from different religious groups to observe such events as teachers day, International Women's Day, International Mother Language Day, Independence Day, Republic Day etc. The students celebrate different religious festivals like Iftar Party, Basanta Utsav, Christmas Eve Celebration, Bijoya Sannilani after Durga Puja with the teachers with great passion. The enrolled learners have different mother tongues like Hindi, Bengali, Urdu, Nepali, and Maithili.</p>

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31.	<b>Best Practices:</b>	<ul style="list-style-type: none"><li>• The college offers one time financial assistance to needy and meritorious students for purchasing books and study materials from the student's welfare fund since 2016 from its inception in every academic sessions.</li><li>• The college has taken effort to portray the reach cultural heritage of the locality- Kidderpore- Ekbalpore- Mominpore, where it is located involving different local NGOs and neighborhood community by organizing diversity festival <i>Calcutta-23</i> in November, 2019 and Food festival <i>Khana-E-Kidderpore</i> in November, 2022 within the college campus.</li></ul>
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### Suggestions for improvement:

1. More teachers required in different departments against the sanctioned posts
2. Library updating process to be strengthened with the development of an archive section. More online journal subscription is needed
3. National and international linkage initiatives are required.
4. Career talks to be organized frequently to arrange for job placements.
5. Social research projects that are community oriented are to be initiated seeking fund from the Government or other funding agencies
6. Emphasis required on hands on training programs and project developments
7. Initiatives to be taken to start Add on courses in every department
8. Need more training programs for the NTS
9. Alumni connections to be strengthened.
10. An active incubation cell is needed
11. Linkages with industries are to be strengthened
12. The college should start standard journals

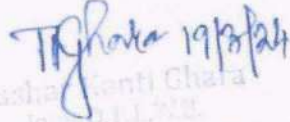


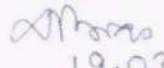
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## Details of the auditors :

Name of the person	Signature with seal
<b>Dr. Tushar Kanti Ghara</b> Joint DPI, W.B Education Directorate Govt. of West Bengal	 Tushar Kanti Ghara Joint DPI, W.B. Education Directorate Govt. of West Bengal
<b>Dr. Jaydeep Sarangi</b> Principal, New Alipore College Kolkata	 Dr. Jaydeep Sarangi Principal New Alipore College Kolkata-700053
<b>Dr. Sanatanu Chakrabarti</b> Principal, Government General Degree College, Singur	 Dr. SANTANU CHAKRABARTI PRINCIPAL GOVT. GENERAL DEGREE COLLEGE, SINGUR
<b>Dr Debashis Biswas</b> Inspector of Colleges University of Calcutta	 19.03.24, Inspector of Colleges UNIVERSITY OF CALCUTTA

  
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## Administrative Audit Reports

### GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE 7 Mayurbhanj road, Kolkata – 700023

#### ADMINISTRATIVE AUDIT

Assessment Period : 2018-19 to 2022-23

#### Facility: Quality / Service in the College

1) Area of the College : 4867750 sq. meter

#### 2) Office Space:

OFFICE ROOM	DIMENSIONS	TOTAL AREA
1 <sup>ST</sup> FLOOR ROOM NO. 1	18' 3" × 8' 9"	159.69 Square feet
1 <sup>ST</sup> FLOOR ROOM NO. 1	(18' 8" × 14") - (7' × 4' 4")	231 Square feet
GROUND FLOOR	21' 1.5" × 13' 10"	291.65 Square feet

#### 3) Area of the Library:

LIBRARY	DIMENSIONS	TOTAL AREA
READING ROOM	31' 9.5" × 19' 2"	608.54 Square feet
STACK ROOM	31' 10.5" × 39' 1.5"	1244.15 Square feet
LIBRARY OFFICE	19' 3" × 8' 10"	170.04 Square feet

4) No. of Classrooms : 27

5) No. of Classroom with ICT facility : 07

6) Laboratories space and no. of rooms : 10

#### > PHYSICS

Physics LAB. NO.	DIMENSIONS	TOTAL AREA
01	32' 1.5" × 19' 2"	614.93 Square feet
02	24' × 19' 1.5"	458 Square feet
03(A)	23' 1" × 16' 1"	371.26 Square feet
03(B)	16' 2" × 15' 9"	254.63 Square feet

#### > CHEMISTRY

Chemistry LAB. NO.	DIMENSIONS	TOTAL AREA
01	32' × 19' 2.5"	613.33 Square feet
02	32' × 19' 2"	613.33 Square feet
03(A)	27' 1" × 15' 10"	428.82 Square feet
03(B)	15' 10" × 11' 7"	183.4 Square feet

#### > GEOGRAPHY

Geography LAB. NO.	DIMENSIONS	TOTAL AREA
01	31' 10" × 19' 1"	607.49 Square feet
02	31' 10" × 19' 1"	607.49 Square feet

#### > BOTANY

Mathematics LAB. NO.	DIMENSIONS	TOTAL AREA
01	32' 5" × 19' 1"	610.67 Square feet

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## > MATHEMATICS

Mathematics LAB. NO.	DIMENSIONS	TOTAL AREA
01	15'7" x 19'28"	300.38 Square feet

- 7) No of Computer Labs : 01
- 8) Girls' Hostel facility available : Yes
- a) No of Boarders : 15
- 9) SECURITY:
- a) How many security guards are there? : FOUR (03 Male, 01 Female)
- b) Whether any separate rooms for security? : YES
- c) Whether CC TV facility available? : YES
- d) How many CCTV camera installed : 27

Details of CCTV camera installed (floor wise)

FLOOR	AREA	NO. OF CCTV INSTALLED
GROUND	Front Corridor	6
	First Corridor	6
	Second Corridor	5
FIRST	Office (Head Clerk)	0
	Office	1
	Library Stack	2
	Library (Reading Room)	1
SECOND		6
Total		27

- e) Records of the visitors kept by the gatekeepers?: YES

## 10) Drinking water facility:

- a) Total no. of Water coolers : Four
- b) Whether AMC done for the water coolers : NO

## 11) Power backup facility

: NO

## 12) Washroom facilities:

- a) Male faculties : YES
- b) Female faculties : YES
- c) Male Office Staffs : YES
- d) Female Office Staffs : YES
- e) Students : YES
- f) For physically challenged students : YES at Ground floor.

FLOOR	NAME & NO. OF THE TOILET
Ground Floor	Male And Female Office Staff -1
	Students -3
	Female Faculties -1
	For Physically Challenged- 1
1 <sup>ST</sup> FLOOR	Female Faculties -1
	Male Faculties -1
	Female Office Staff -1
	Male And Female Office Staff -1
	Students- 3
	Principal Room- 1
	Principal Anti Chamber- 1

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2 <sup>ND</sup> FLOOR	Female Faculties -1
	Male Faculties -1
	Students -3
	Toilet For Observer-1

- 13) **Common Room for Girls (mention the no.)** : ONE
- 14) **Medical care facility available (Sick bed, First aid, Lady Attendant)** : YES
- 15) **Canteen Facilities:**
- a) **Canteen Facilities available** : YES
- b) **How many canteens available** : 02
- 16) **Gardener available** : No
- 17) **Stock register is maintains at the college**
- a) **Laboratory Departments** : YES
- b) **Office** : YES
- 18) **Maintenance of leave records (whether maintained in the college office)**
- a. **Casual Leave** : YES
- b. **Earned leave** : YES
- c. **Maternity Leave** : YES
- d. **Medical Leave** : YES
- 19) **Updation and maintenance of Service Book for faculty members and office staffs**
- a. **Service Books for Faculty Members** : YES
- b. **Service Books for office staffs** : YES
- 20) **Facilities of physically Challenged Students / Staffs (Ramp, Washroom, Wheel-Chair for Divyangjan)** : YES
- 21) **Whether ICC and Gender Equity Cell exists in the campus:** YES
- 22) **Do the college maintain AMC for the Computers** : YES
- 23) **Sports, games (indoor, outdoor):**
- a) **Whether the college has sports facilities for the students** : YES
- Following Indoor sports facilities are available at College
- ❖ Badminton Racket and Cock
  - ❖ Chess
  - ❖ Carrom Board
  - ❖ Scrabble
- ❖ The college has a Spin-Bike Flywheel (Cycle) in Girl's Common Room.
- b) **Whether playground is present?** : YES
- Government Girls' General Degree College has a beautiful in-campus playground (area of playground 1500.4 sq ft approx) where different groups of college students use to practice Badminton as outdoor games under able supervision. In the field of indoor games our college has facilities of carom in Girls' Common Room.
- c) **Whether Annual Sports is conducted every year?** : YES
- d) **Types of events conducted for sports:**

Sl. No.	Events For Students	Events For Teachers And Office Staff	Events For Other Than Office Staff
1	Back-Facing Walking	Walking	Walking
2	Balance Race	Hit The Wicket	Hit The Wicket
3	Spoon Marble Race	Musical Chair	Musical Chair
4	Skipping Race		

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5	Mental Arithmetic Race		
6	Vocabulary Race		
7	Three-Legged Walking		
8	Clown Race		

e) Can all male & female staffs join in the annual sports events? : YES

**24) Other Important Issues:**

a) How many computers do you have in the college : 81

b) Does the college have good internet facilities / Wi-Fi connections? : YES

25) Did your college arrange for training of faculty members? : YES

26) How many faculty members / administrative staffs can operate MS-Word/ MS- Power Point/ MS-Excel for teaching or administrative purpose?:

*90% of the all staff are computer literate*

**BASIC ADMINISTRATIVE INFORMATION**

27) Mission and vision of the college displayed in the premises and college website : YES

28) IQAC meetings regularly held : YES

29) Purchase committee meetings regularly held : YES

30) Teacher's Council meetings regularly held : YES

31) Academic Committee meetings regularly held : NO

32) a) Maintenance of covid protocols done in the college : YES

b) Policy Document taken in the IQAC to maintain COVID Protocols: YES

33) a) MoU with other Institutions? : YES

b) How many institutions : 30

34) Linkage with other Institutions maintained : YES

**35) No of staffs in the college:**

Academic Session	Teaching Staff	Non-Teaching Staff
2018-19	28	12
2019-20	28	15
2020-21	27	16
2021-22	27	15
2022-23	27	15

36) Doctors on call facility available : YES

37) Are there any awareness seminars / workshops held in the college for cyber-crime security : YES

38) a) Is there any alumni cell in the college? : YES

b) Is it registered? : NO

39) Does the college collect feedbacks regularly from stakeholders regarding campus environment, teaching-learning etc?

a) From Students : YES

b) From Faculties : YES

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- c) From Non-teaching Staffs : YES  
d) From Parents : YES  
e) From Alumni : YES
- 40) Function of Students' welfare Subcommittee in each Academic Session : YES
- 41) Whether audit conducted  
a) Internal audit : YES  
b) Green audit : YES  
c) Government Audit : YES
- 42) Whether maintenance of grants is received and utilization certificates submitted? : YES
- 43) Whether the college has mandatory cells like -  
a) Anti-Ragging : YES  
b) Internal Complaints Cell (with gender crime cell) : YES  
c) General Grievance Redressal Cell : YES  
d) Minority Cell : YES  
e) Backward and Minority Cell : YES
- 44) Whether scholarship / grant records are maintained by the college office? : YES
- 45) How many types of scholarships are provided to students? : Six
1. Kanyashree
  2. SVMCM Minority
  3. SVMCM Non-Minority
  4. Post Matric Minority (Aikyashree)
  5. OASIS
  6. TSP Minority (Aikyashree)
- 46) Percentage of students benefitted from scholarships in the current academic sessions?

Number of students benefitted by scholarships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the year

Academic Year	Number of students benefitted	Student Strength	Percentage of Students benefitted
2018-19	231	327	70.64
2019-20	308	384	80.21
2020-21	306	406	75.37
2021-22	305	441	69.16
2022-23	315	425	74.12

- 47) Other than the Government, is there any other source of funding in the college? : NO
- 48) Teachers' Council, Governing Body, Alumni association, Purchase committee, Students Welfare Committee and other academic and Administrative committees remained functional? : YES
- 49) Departments conduct educational tour, Tour to Museum etc.: YES
- 50) The Institution has effective welfare measures for teaching and non-teaching staff : YES

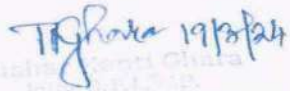



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## Members of the Audit Team:

External Members	Signature & Seal
Expert 1	 T. Ghata 19/3/24 Principal Govt. General Degree College Kolkata-700023
Expert 2	 19.3.2024 Dr. SANTANU CHAKRABARTI PRINCIPAL GOVT. GENERAL DEGREE COLLEGE, SINGUR
Expert 3	 19.03.24. Inspector of Colleges UNIVERSITY OF CALCUTTA
Expert 4	 19.3.24 Dr. Jaydeep Sarangi Principal New Alipore College Kolkata-700053



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## Follow-up Action Taken Report



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## GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE

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Website : www.govtgirlsekalpur.com

Ref. No. : .....

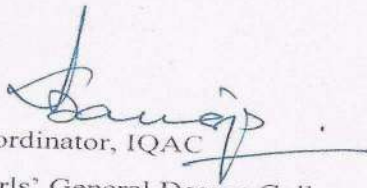
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### Follow up Actions of the IQAC based on Suggestions

#### of the Academic Audit for the session 2018-19 to 2022-23

1. The Principal of the college has continuously appealed the Higher Education Department, Government of West Bengal for appointment of more number of teachers against the vacant posts.
2. Efforts have been taken to create an archive section on rich heritage culture of Kidderpore-Ekbalpore-Mominpore and Metiaburuz locality in the central library.
3. The college is taking initiatives for more career talks to arrange per academic session involving Anudip Foundations, Right Track, George Telegraph, magic Bus Foundations for suitable job placements of the learners.
4. The IQAC has requested all the HODs to initiate add-on courses from the next academic session for the enrolled learners in the department and to submit proposals for the same at the earliest.
5. The IQAC has already requested industrialist and IQAC member Md. Giasuddin to organize internship for our students.
6. Efforts are on to increase the number of training programmes for non-teaching staff members.

  
Principal  
Government Girls' General  
Degree College  
Kolkata

  
Co-ordinator, IQAC  
Government Girls' General Degree College  
Co-ordinator  
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Principal  
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